

Académie Lafayette
Board of Director's Meeting
February 10, 2020

MINUTES

Board Members Present:

Jon Otto, President
Harriet Plowman
Beth McCarthy
Marvin Lyman
Chad Phillips
Renee Schloss
Lori Wilkerwson
Gwen Poss

Board Members Absent:

Kelly Baker
Tanja Heinen
Carla Mcbane
Michael Bland

Call to Order

Jon Otto, President, called the meeting to order at 6:35 p.m.

Approval of Agenda

Jon Otto asked for approval of the agenda requesting an amendment.

Jon Otto asked to amend the agenda to include the Development Update to follow the Head of School Report. He then asked for approval of the agenda as amended.

Motion

Marvin Lyman moved to approve the agenda as amended. Lori Wilkerson seconded. The board **VOTED** to approve.

Approval of Minutes

Jon Otto, President, asked for approval of the January 13, 2020, minutes as presented.

Motion

Marvin Lyman moved to accept the minutes from the January 13, 2020, meeting. Lori Wilkerson seconded. The board **VOTED** to approve.

PTO Report – No Report

Head of School Report- Elimane Mbengue

Approval of Calendar

Mr. Mbengue presented for approval the calendar for 2020-21 school year. The calendar included 170 instructional days and 1,184 instructional hours (1,044 instructional hours required).

Jon Otto asked for a motion to approve the calendar.

Motion

Marvin Lyman moved accept the 2020-21 calendar as presented to include 170 instructional days and 1,184 instructional hours. Harriet Plowman seconded. The board **VOTED** to approve.

Mr. Mbengue then requested Robyn King to present her report.

Enrollment Report – Robyn King

High School Update

Robyn King presented an overview of the high school enrollment numbers. Lengthy discussion followed.

Enrollment Update

Robyn King continued her report by providing an update of current applications for the 20-21 school year.

Head of School Report (continued)

- Student demographics
- K enrollment cap set for 200

Mr. Mbengue asked the board to approve the kindergarten cap for 2020.

Jon Otto then asked for a motion to accept the cap set for 200 for kindergarteners for the 20-21 school year.

Motion

Chad Phillips moved to accept the cap of 200 set for kindergarten for the 2020-21 school year. Harriet Plowman seconded. The board **VOTED** to approve.

Discussion followed regarding classroom sizes and proposed staffing for the classes. It was decided to vote on classroom sizes at the next meeting. Recommendation made to discuss classroom sizes with teachers.

Motion Resended

Chad resended his motion regarding kindergarten caps until after special board meeting held to discuss caps and classroom sizes.

Special Call Board Meeting Scheduled

Meeting to discuss classroom size is scheduled for March 2, at 6:30 p.m. to be held at the Armour Campus.

Head of School continued report discussing the following topic:

- Calendar
 - 170 student days
 - 1,184 instructional hours
 - 188 teacher work days
- Conseil d'école
 - Student uniform
 - Black History Month celebration at each campus.
 - Some staff attended the Diverse Charter School Coalition conference in DC.
- Every Student Succeeds
 - Academic support being provided for all eligible students discussed.
 - ZOOM to be launched.
 - GeoBee Champion announced who won two consecutive years.
- Educator Effectiveness
 - Educator recruitment and mentoring update provided
 - Educator professional learning scheduled to include: diversity training, IB MYP training, and revision of priority standards.
 - Educator culture included staff holiday party .
- Special Projects (High School)
 - High School Committee working on course offerings and curriculum.
 - Meeting w/8th grade parents to discuss high school.
 - Working on Accreditation process.
 - Facility renovation in progress.
 - Meeting scheduled with Foundations.
- Partnership Initiative with regards to PreK cooperative was presented and discussed. Also, meeting with a child development center to discuss potential partnership.

Development Report – Chris Nehr

- Met with local artist to draft a concept of a mural for the entrance and some of the walls at Armour.
- Thanking donors that gave to the last campaign and working on a plan to acknowledge contributors who should receive benches and/or plaques.
- Annual Fund update provided.
- Annual Report has been started and will highlight alumni student's book.
- High school funding update provided.
- Athletic field renovation discussed.
- Foundations and funding update given.
- Local artist will give artwork to school on a permanent loan basis.

- Fund a Need to cover playground renovations. Chris Nehr presented photos of the proposed playground renovations and presented the proposed bids.

Finance Report – Jacque Lane

Accounts Payable Report – Jacque Lane, Business Manager, presented the accounts payable report and provided information on expenses that were listed, but not budgeted.

She also presented the revenue and expense report for YTD through December. She gave a detailed explanation of all expenses and also discussed the revenue aspects of state funding and reviewed updated budget/issues.

Motion

Harriet Plowman moved to approve accounts payable for January. Marvin Lyman seconded. Board **VOTED** to approve.

Governance Committee Report – Beth McCarthy

Beth McCarthy informed the group that board training needs to be addressed and all training should be documented.

Code of Ethics document covering conflicts of interest, etc. presented to each board member for their signature.

Diversity Committee Report – Beth McCarthy

Beth McCarthy gave a brief report on the Diversity Forum which included parents, staff, students, and board members. The purpose was to have an open discussion regarding concerns, suggestions, etc. on the culture of the school.

President's Report – Jon Otto

- Updated the progress of the MCPSA and legislative update with regards to charter school funding.
- Board retreat scheduled and June 20 & 27th are proposed dates. Beth McCarthy will send email to all board members to get an agreeable date.

Adjournment

With no further business.

Jon Otto adjourned the meeting at 9:10 p.m.