

OAK REOPENING PLAN 2020-2021



**Académie
Lafayette**

EST. 1999

HEAD OF SCHOOL STATEMENT

Dear AL Community,

As we prepare for a successful opening of the 2020-21 school year, Académie Lafayette has developed a school reopening plan to address the needs of all learners, while keeping our students and staff safe and healthy. I would like to thank the teams and individuals that collaborated on this district reopening plan, including staff, parents, students, reopening taskforce, Board of Education, our Board of Directors, school leaders, Missouri Charter Public School Association, Children's Mercy Hospital, and local health authorities.

It is important to note that circumstances can, and likely will, change. Consequently, this plan is fluid and will change and adapt to respond to new information as it becomes available. To access our most recent reopening plan and frequently asked questions document, please visit the Académie Lafayette website (www.academielifayette.org).

I would like to invite each and every member of our school community to fully participate in making this school year a safe and successful learning experience for our children.

I thank you for your continued support of our school and this reopening plan.



ELIMANE MBENGUE

Head of School

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The district plan is available on our distance learning page [here](#).



SOCIAL DISTANCING

In the Classroom

- Classrooms will be arranged with students at their own desk, facing the same direction. Whenever possible, students will be given a minimum of a 3 foot radius around each student, which grants 6 feet between all students.
- Each student will have their own supplies, not to be shared with any other student. Students will keep their backpack, coat, lunchbox, and any other personal items at their desk to minimize their potential contact with other students.
- Due to increased risk of viral spread during aerobic activities, contact sports, singing, and playing woodwind-type instruments, Gym and Music class will be held outside when weather allows with each child having a minimum of a 6 foot radius of space, granting 12 feet between each student. If it is not possible to hold class outside, alternate class activities that will not increase risk of viral transmission will be chosen.
- Support classes will “push in” to each homeroom class in order to reduce the number of students in the hallways throughout the day. In the event Special Education, Speech, and/or Social Work must do “pull-out” interactions with students, those visits must have an attendance record including students first and last names and teachers, date and time.

Recess

Students must wash their hands before and after recess. Recess will be held outside of the classroom whenever weather permits. Recess will be strictly scheduled to avoid mixing of grade levels. Homeroom classes should be kept apart during recess in order to remain within the assigned cohorts. Teachers should stay at least 6 feet away from each other while monitoring recess.

Signage

Signage will be posted throughout the building to remind students and staff of the need to socially distance.

SOCIAL DISTANCING

Indoor Airflow

Windows will be open (weather permitting) as much as possible and classroom doors will remain closed as much as possible. The use of windowless spaces will be discouraged. If a windowless space must be used, a portable air cleaner with HEPA filtration is recommended.

Health Room

The Health room will be used for first aid and medication distribution. In order to reduce congestion in the Health Room and decrease risk of disease transmission, teachers will be asked to address the following issues in the classroom:

- basic first aid including small cuts and scrapes
- dispensing lip balm and cough drops as appropriate
- minor stomach or headaches
- ensuring adequate food and water intake

Students who are ill with flu-like symptoms will be evaluated and treated in the designated isolation room. If a student needs to be evaluated by the nurse, the teacher will call the nurse to describe why the student is being sent in order for the child to be evaluated in the appropriate space.

STUDENT WELLNESS

Social-Emotional Wellness

The emotional and mental health of our students, staff and families is important. To that end, our committee has been working since the summer to prepare for a happy, healthy start to in person learning.

Before School Starts

Required training for staff included youth suicide awareness, trauma social-emotional learning, and bullying (especially cyber-bullying). Our school social worker and counselors are available to families to assess needs and provide support.

After re-opening

- Classroom social-emotional support: trained teachers and “Musketeeer Time” included during the online and in-person school day to develop rapport and provide for an emotionally safe learning environment. Character classes taught by our social worker and counselors include age appropriate topics such as coping skills, citizenship, online safety, and bullying.
- Other emotional-behavioral support on an as needed basis include individual counseling and therapy sessions, family counseling/therapy sessions, mental health referrals to families.
- Student behavioral process: Académie Lafayette uses PBIS (Positive Behavior Intervention Support) as our school-wide system for shaping school culture. It is a research-based program built on principles of proactively and positively identifying, teaching and rewarding expected behaviors. Teachers will spend the first few days in person teaching and practicing PBIS expectations- i.e. wearing masks, arrival/dismissal, walking in halls, bathroom breaks, etc. Teachers will continue to use procedures to triage with students who are needing emotional/behavioral support.

STUDENT WELLNESS

Support to Struggling Students

Additional support will be provided in the following ways:

- Intervention for students with attendance concerns
- Individual counseling sessions
- Family consultation with social worker
- CARE team referral
- Musketeer Time is a time slot during each school day when teachers and counselors will provide social-emotional support to students as a whole class (includes character classes and assemblies)
- Home visits will be offered to students who are struggling academically, emotionally or with attendance

Additional support services will be available to families on an “as needed” basis. These services can be found on the [counseling website](#).

Need Help?

For assistance with food, clothing, medicine, insecurity, shelter, financial struggles, health concerns, or concerns about student re-entering school, please contact:

- Oak: Adam Nachum, anachum@academielafayette.org
- Cherry: Sheila Baskin, sbaskin@academielafayette.org
- Armour: Liz Seely, lseely@academielafayette.org

OAK BUILDING PLAN

From the Principal

We appreciate the partnership of our parents during this challenging time and look forward to welcoming students safely back to the building. This plan includes basic information on reopening at the Oak campus. For further questions, please contact the school at (816) 361-7735.

School Operations & Logistics

We are altering our indoor classroom and common spaces and reconfiguring our processes to ensure six feet of physical distance between all persons in our school facilities as a planning framework. Desks and furniture have been removed or rearranged to accommodate the six-foot physical distancing requirement.

School hours:

- New student hours: 8:00 am - 3:00 pm.
- Doors open at 7:45 am. Students will report directly to their classrooms and be supervised by their homeroom teachers, to protect cohorts and limit gathering of students.

Arrival

- Students may arrive between 7:45 am and 8:00 am.
- Classes start at 8:00 am. Entrances B, C, and D will be open from 7:45 am to 8:05 am. After 8:05 a.m. students must enter from the main entrance (A). Monitors will stay at their entrances and be responsible for securing their assigned doors at 8:06 am.
- If siblings use different entrances, older siblings are asked to drop off their younger siblings at their entrances before entering school.
- In order to provide for social distancing and to limit gatherings in hallways and congestion at the main entrance, students will come into school in the morning using the entrance closest to their homeroom.

OAK BUILDING PLAN

Entrances

Entrance A: Main door

- Kindergarten: M. Jones, Mme Léry-Petito
- 3rd grade: M. Sockmack, Mme Delahaye, Mme Kurti
- 5th grade: Mme Delerue, Mme O'Flaherty, M. Gueye

Entrance B: Playground entrance

- All bus riders

Entrance C: Southwest patio door

- Kindergarten: Mme Mailloux, Mme Mazari, Mme Coulibaly
- 2nd grade: Mme Charles, M. Fontcha
- 4th grade: Mme Hanriot

Entrance D: Northwest patio door

- 1st grade: Mme Lyons, Mme Shum, Mme Defosse, M. Gatera, Mme Gatera
- 2nd grade: M. Kabura
- 4th grade: M. Méjean, Mme Rowan
- 5th grade: Mme Sifadjam

Late Arrivals

Between 8:00 and 8:20 am, Mme Werner will meet late students at their car. Please pull up to the main entrance. Students must wait in their car until signaled to exit the vehicle. Be prepared to provide your child's name, grade level, name of teacher, and reason for late arrival.

After 8:20, parents will park and walk students to the main entrance door and ring the buzzer. In order to keep everyone safe, we ask that this year parents do not come into the building with their students when students are dropped off late. Please walk them to the door and communicate with Mme Peeler the reason for late arrival and the homeroom teacher through the buzzer.

OAK BUILDING PLAN

Kindergarten Parents

In a normal school year, we allow parents to walk their Kindergarten children into their classrooms the first week of school. Because of our increased need for safety, we will not be able to allow parents to come into the school. However, our social worker Mr. Adam Nachum will be on hand to assist our younger students in the morning.

Dismissal

To keep students and staff separated and safe we will be using different exits and staggered times for dismissal.

Dismissal process:

- All students are dismissed from their homeroom.
- Siblings stay in their assigned classroom and meet their siblings at their assigned exit.
- Bus riders will be dismissed first starting at 2:55 pm and exit through the playground.
- Car riders (exit A) and parent walk-ups (exit C) will stay in their homeroom until their name and number appears on the Smartboard. When it does, they will go directly to their exit.
- Permission-to-walks/bike riders will be sent to exit D (NW patio door) by family number, starting at 3:00 pm.
- Oak non-homeroom staff members will be assigned to each exit and to hallways to assist students and ensure social distancing.

After-School Care

At this time, Académie Lafayette will not be offering onsite after school care. If you need assistance locating childcare, please email Mr. Adam Nachum at anachum@academielafayette.org.

OAK BUILDING PLAN

Student Attendance and Engagement

It is important that students attend school regularly whether online or in person. Attendance will be taken during all phases of reopening. The school will continue to communicate with families via phone calls and written correspondence when there is an attendance concern.

Online Instruction

Google Classroom:

- In grades 2-5, students will be using Google classroom to access online instruction. Teachers use a dedicated Google Meet link during phase one of online learning, and on days when students are learning remotely during phases two and three. Students must access their online classes using their individual school email addresses @academielafayette.org.
- Parent/family access to Google Classroom: Parents are encouraged to periodically log in to their student's Google classroom accounts to see what work is required. To sign up for automatic weekly or daily guardian summaries of your child's assignments and lessons please contact your child's teacher.

K-1 Websites:

In Kindergarten and 1st grade, students and their parents will access instruction and teachers pages through the Kindergarten and 1st grade Google Sites during online learning.

- [1st grade website](#)
- [Kindergarten website](#)

During online learning, teachers teach small groups of students using a recurring Google Meet Link. During online learning live instruction will happen in 20-minute blocks, no more than 90 minutes a day, in order to minimize the amount of time students are required to be on a screen. Additional independent work and pre-recorded lessons are available for students on the Kindergarten and 1st grade websites.

Office hours: during online learning, teachers are available to students for questions and reinforcement every afternoon for a 40-minute period. The time of office hours varies and is announced on the Google Classroom or included in the teacher pages of the K-1 websites.

OAK BUILDING PLAN

On-site Instruction (Hybrid - Phase 2)

Families who have selected online learning for the 1st semester will continue with 100% online learning, even when the school moves to Phase 2 (in person hybrid learning).

Hybrid Phase 2 daily hours at the Oak Campus:

- Doors open at 7:45 am
- School hours: 8:00 am to 3:00 pm

Under a hybrid learning scenario, all students attend school two days a week in person and three days a week online. For example:

- Group A attends in person Mondays and Tuesdays, and receives online instruction Wednesdays, Thursdays and Fridays.
- Group B receives live online instruction Mondays, Tuesdays and Wednesdays, and attends in person Thursdays and Fridays.
- All students receive online instruction on Wednesdays, which allows for deep cleaning of the building between groups.

Parents have received an email from the school with the hybrid group (day) assignments. Details about class schedules will be shared by homeroom teachers at a later date. Online class schedules during phase 2 will be different from the online schedules during phase 1. The new online schedule for your child's online days will be communicated by your child's homeroom teacher at a later date.

Grades K-1: The homeroom teacher will teach in person and online students separately. When students are learning online, the homeroom teacher will continue to meet with them for live lessons.

Grades 2-5: Online students will be learning synchronously (at the same time) with their in-person peers during scheduled class times. Homeroom teachers will send a detailed schedule directly to parents. In-person students will have regular English and support classes. Online students will have access to recorded lessons/activities from their support teachers.

When the school moves to phase 3 (4 day in-person instruction), further scheduling details will be communicated.

OAK BUILDING PLAN

Assessment and Grading

K-5 teachers will continue to use the standards-based grading system. Our students will be assessed both formally and informally throughout the trimester, and end of trimester common assessments will be given at all grade levels. Grades will be recorded and communicated via Tyler, our new student information management system.

The school will also continue regular standardized assessments (NWEA and MAP) as required.

Supporting Student Learning

The school also continues to offer Title 1 and Special Education services. For more information contact Keith Christensen (kchristensen@academielafayette.org) for Title 1 or Dr. Patty Smith (psmith@academielafayette.org) for Special Education and Section 504 plans.

Uniforms

Students will be expected to wear their school uniforms on in-person learning days.

Technology

If families have technology needs, please see the [school's distance learning page on the website](#) for information about chromebooks or internet access.