DISTRICT REOPENING PLAN 2020-2021

Académie Lafayette

EST. 1999

HEAD OF SCHOOL STATEMENT

Dear AL Community,

As we prepare for a successful opening of the 2020-21 school year, Académie Lafayette has developed a school reopening plan to address the needs of all learners, while keeping our students and staff safe and healthy. I would like to thank the teams and individuals that collaborated on this district reopening plan, including staff, parents, students, reopening taskforce, Board of Education, our Board of Directors, school leaders, Missouri Charter Public School Association, Children's Mercy Hospital, and local health authorities.

It is important to note that circumstances can, and likely will, change. Consequently, this plan is fluid and will change and adapt to respond to new information as it becomes available. To access our most recent reopening plan and frequently asked questions document, please visit the Académie Lafayette website (www.academielafayette.org).

I would like to invite each and every member of our school community to fully participate in making this school year a safe and successful learning experience for our children.

I thank you for your continued support of our school and this reopening plan.

ELIMANE MBENGUE

Head of School

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HEALTH GUIDELINES

At Home Daily Screenings Before School

Symptoms of COVID-19 include, but are not limited to:

Fever or chills, cough,nasal congestion or runny nose, new loss of taste or smell, sore throat, shortness of breath or difficulty breathing, diarrhea, nausea or vomiting, stomachache, tiredness, headache, muscle or body aches not explainable by a pre existing medical condition(s).

- Families are responsible for screening their children for any above symptoms of COVID-19 as well as any other communicable disease prior to going to school each morning.

- If you, a family member, or your child has any of the above symptoms, you should keep your child home and contact their primary care provider as soon as possible for further guidance.

- If your child exhibits even mild illness, they must stay home. Sending a child to school to see if they can “make it through the day” (for example with Tylenol or Ibuprofen in their system), must, without exception, end immediately. This is for the health and safety of our community. Children who stay home due to illness may participate in online instruction if they feel up to it.

- Families and staff are strongly encouraged to get the annual flu vaccine in order to minimize the effect of the annual flu season in the midst of this pandemic.

HEALTH GUIDELINES

Illness at School

In this pandemic, it is essential that ALL illnesses be reported to the school nurse.

- At Armour, contact Kristen Carlson, kcarlson@academielafayette.org, (816) 800-8771
- At Oak, contact Alexis Cook, acook@academielafayette.org, (816) 371-7735
- At Cherry, contact Alexis Russell, arussell@academielafayette.org, (816) 888-7400

The CDC uses 100.4°F in their fever guidelines for COVID-19, however Académie Lafayette's medical policy has always used a temperature threshold of 99.6°F for exclusion from school, this policy will continue for school use.

If any student or staff member is found to be ill during the school day they will be sent home immediately. Students with a temperature of 99.6 °F or greater and/or have symptoms of communicable diseases, including COVID-19, will wait for their parent's arrival in an isolation room with a mask on.

It is of utmost importance that parents provide Académie Lafayette with working phone numbers for parents, guardians, and others who are on the emergency contact list. If a student is being sent home from school, they must be picked up within one hour.

Because of the wide range of symptoms being exhibited in cases of COVID-19, anyone sent home with a temperature of 99.6°F or greater must remain out of school or work until they are fever free and symptom free, without the use of fever-reducing medications for at least 24 hours prior to returning, and any other symptoms are improving.

Académie Lafayette uses a temperature threshold of 99.6°F for exclusion from school.

HEALTH GUIDELINES

Suspected or Confirmed Case

- If a student or staff member has been diagnosed with COVID-19, they must remain isolated at home for a minimum of 10 days and be fever and symptom free for at least 24 hours prior to returning to school, whichever is longer.
- Students with symptoms should not attend school. Parents should consult their healthcare provider and follow CDC considerations regarding their return to school. For students who are diagnosed with COVID-19, either by a laboratory test or based on their symptoms, return to school is permissible when the student is at least 10 days from symptom onset, has been fever-free for at least 24 hours, and has improved symptoms.
- If a student or staff member is sent home with COVID like symptoms, they should schedule a PCR (non-rapid) COVID test as soon as possible. If you are told that the symptomatic individual does not have COVID, documentation of a negative PCR test result, or a doctor's note stating the alternate diagnosis, will be required in order for that person to return to school before the infectious period is over.
- Per CMH's Guidance For School Reopening, a symptomatic child who is not PCR tested will be moved to online learning until at least 10 days from symptom onset, has had 24 hours with no fever without the use of fever reducing medication and has improved symptoms, whichever is longer
- Return to school for children with an alternate diagnosis is at the discretion of their healthcare provider and/or the school nurse.
- Children with a known close contact with COVID-19 (or an adult with symptoms compatible with COVID-19) should stay home for the recommended quarantine period of 14 days from their last contact and until return to school is approved by the local health department in accordance with the CDC guidance. If they become symptomatic, they should be evaluated for COVID-19.
- Anyone who is returning to school or work after a required quarantine period must first contact the school nurse to confirm the ability to return to school. A physician's note may be required prior to allowing a return to school.
- The health department will be notified of COVID-19 cases and may offer guidance on closure of classes, buildings, or the district. Académie Lafayette reserves the right to close any class, building, or the district at any time in the interest of the health and safety of our community. The affected student or staff's cohort and any other potentially exposed individuals may be notified. Académie Lafayette may exclude the exposed groups from school for up to the full quarantine period of 14 days from the last known exposure.

HEALTH GUIDELINES

Visual Case Guide

Person A

Diagnosed

- Must remain isolated at home for a minimum of 10 days and be fever and symptom free for at least 24 hours prior to returning to school, whichever is longer.
- Return to school is permissible when the student is at least 10 days from symptom onset, has had 24 hours with no fever without the use of fever reducing medication and has improved symptoms, whichever is longer.
- Must first contact the school nurse to confirm the ability to return to school. A physician's note may be required.

Person B

In contact with person A

- Stay home for the recommended quarantine period of 14 days from their last contact and monitor for symptoms of COVID-19.
- If become symptomatic, should be evaluated for COVID-19.

Person C

In contact with person B

- Unless person B has or develops symptoms of COVID-19, person C is not subject to quarantine.

For COVID-19, the CDC defines a close contact as "Someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period* starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated.

HEALTH GUIDELINES

Mask Usage

Académie Lafayette will require all students and staff to wear a mask unless they have a note either sent directly from their primary care provider's office, or on the physician's letterhead, that wearing a mask is harmful to the student's overall health. In the event that a student has such a note on file, they will be required to wear a face shield throughout the day to protect against droplet spread.

Families will be responsible for providing well-fitting daily masks for their students. All masks must have at least 2 layers of fabric and may not have an exhalation valve. Students are encouraged to bring at least one extra mask in case the primary mask is soiled or damaged during the school day. Masks must cover the nose and mouth at all times. Masks should be washed after every use. Student masks should be clearly identified with their names or initials to avoid confusion or swapping. Students' masks may also be labeled to indicate top/bottom and front/back.

Visit limitations: visitors will be permitted to enter the building wearing a mask that covers both their nose and mouth. Reasons for visiting are strictly limited and outlined later in this document.

Face shields are not an acceptable substitute for cloth face masks, unless masks are determined to be detrimental to the wearer's health, as indicated by a physician note. The CDC does specifically warn against the use of masks with exhalation valves, thus these types of masks will not be permitted for use at Académie Lafayette.

Asthma Care in the School Setting

Nebulizer treatments carry a very high risk of disease transmission. If a student needs nebulizer treatments, they must stay home until their asthma can be controlled with inhaler-use only.

Hand Hygiene

Students will wash or sanitize their hands approximately once an hour. Students and staff will wash hands with soap and water upon arrival to school, before and after eating, after recess, after using the restroom, and any time visibly soiled. Sanitizer is appropriate for periodic use during the school day when soap and water is not readily available. Hand sanitizer may be used after blowing one's nose, coughing, sneezing, or touching high touch surfaces.

HEALTH GUIDELINES

Bathroom and Water Breaks

- The number of students in each bathroom at the same time will be reduced.
- Classes will take scheduled bathroom and water breaks.
- Due to our limited staffing this year and the need for monitoring student interactions and social distancing, we will be limiting the number of times students are allowed to leave the classroom for any reason outside of group trips to the restroom, water bottle filling station, or recess.
- Please discuss with your student the importance of using the restroom only during scheduled break times.
- Staff will monitor students to make sure they adequately wash their hands after bathroom use.

Staff Daily Screenings

All Académie Lafayette staff and faculty members must complete a standardized self-assessment screening before reporting to work each morning.

Health References

The full Académie Lafayette Health Policy can be found here.

ACADEMIC EXPERIENCE

Overview

Based on guidance provided by the CDC and local health authorities, Académie Lafayette will approach the reopening of school by planning three primary academic models. The school's pandemic response is a fluid situation that may require movement in any direction between learning models as the public health crisis evolves.

A full time remote learning option will be provided for students in any scenario. We recognize that families may need a choice between in-person and remote learning for a variety of reasons, such as the level of health risk, concerns about exposure, concerns about the mitigation strategies, etc.

Due to staffing concerns, if you select 100% online instruction during the first semester, this choice is binding. If you initially choose to attend in person, you may switch to 100% online instruction at any time. But if you initially choose 100% online for the first semester, you cannot switch to in-person learning until after the first semester has passed. Your student must remain in 100% online instruction throughout the first semester. Families that want to switch from on-site options to online-only instruction or from 4 days a week to the hybrid model for the remainder of the semester need to email communication@academielafayette.org.

Our Models

- 100% online: Learning occurs only online with live classes and off-screen projects. Students are taught by their homeroom teacher focusing on both academic learning and social-emotional wellbeing.

- Hybrid model: 2 days in person, 3 days online. Each homeroom class is divided into two cohorts. Cohort A attends in person Monday and Tuesday, with online learning Wednesday, Thursday and Friday. Cohort B attends in person on Thursday and Friday, with online learning Monday, Tuesday and Wednesday.

- 4 days in person: All students come to school Monday, Tuesday, Thursday and Friday. Online instruction occurs on Wednesday only.

ACADEMIC EXPERIENCE

Progressive Reopening in Phases

To keep students and staff safe, our current reopening model is detailed below. Académie Lafayette will remain in each phase for a minimum of 4 weeks prior to advancing to the next phase of reopening. The decision to move to the next phase will be based on community transmission rates in the Kansas City metro area, mandates from the Mayor's office, recommendations from Kansas City Health Department, and other pertinent information from local health experts. In any case, we may not move to the next phase until the situation is reasonably safe for our students and staff based on local data and medical research. If the situation in Kansas City worsens, Académie Lafayette may need to move back to a previous phase.

Phase I

- Online only - school starts August 25 (online for all students)

Phase II

- Hybrid model
- 100% online still available for families that chose online-only instruction

Phase III

- 4 days in-person model
- Hybrid model
- 100% online still available for families that chose online-only instruction

As class sizes increase, health conditions will be closely monitored. The school could reopen on a normal schedule, 5 days a week in person, if local rates of infection have been reduced and full reopening is approved by local health experts.

Click here to view our reopening criteria.

ACADEMIC EXPERIENCE

Regarding Cohorts

- Students will be assigned to groups based on the first letter of their last name. We will work to ensure that students in the same family with different last names will attend school on the same days.

- Stable groups of students will be maintained as much as possible with school routines established to minimize the intermingling of different student groups and protect safety.

- Large groups will be strictly limited, and routines will be staggered so that smaller groups can rotate through school day activities.

- Clear routines for entering and exiting classrooms, walking in common spaces and entering/exiting the building will be established to reduce the number of students entering and leaving at a given time.

Kindergarten & First Grade

An accelerated reopening may be considered for K & 1 with a hybrid model. Half of the students will be in class on Monday & Tuesday and the other half on Thursday & Friday.

IEP / 504 / ELL Students

- Families of students with Individual Education Plans (IEPs) will work with your child's case manager and the rest of the IEP team to determine whether full remote learning is the best fit for your child's needs. IEPs will be amended as necessary to support your child.

- Students receiving English Language Learner (EL) services will discuss learning options with their ELL teacher if interested in remote learning.

- Meetings among adults regarding these programs will be conducted virtually when possible. If face-to-face meetings are necessary, face coverings will be required and physical distancing protocols will be followed.

ACADEMIC EXPERIENCE

Teaching and Learning in Person

- Students and staff are expected to wear masks when attending in-person learning. Masks are required on the bus and in all common areas such as entering or exiting the building, in the hallways, nurse's office, etc. As guided by the nurses and local health experts, masks may only be removed to eat, drink or to play outside when physical distancing can be maintained. Refer to CDC guidance for use of cloth face cover.

- Normal daily instruction will occur in homeroom classrooms.

- Support classes such as art, music, physical education, library, character and computer classes might be held in the homeroom classroom, or move to larger spaces within the building or outdoor when weather permits to provide better physical distancing.

- Commonly touched objects will be disinfected routinely, and teachers will attempt to minimize the amount of times students touch similar objects.

- Students should bring their own supplies, and sharing will not be permitted.

- Equipment, books, supplies, or materials will be disinfected before recirculation as much as possible.

- Physical arrangements and school routines will be established so that physical distancing will be maintained in all settings to the extent possible (physical distancing will be much easier to accomplish with less building capacity in attendance at any given time).

- We recognize field trips can provide a meaningful student experience. Schools will work to provide virtual field trip opportunities as an extension of the classroom until further notice.

- A remote learning platform will be provided and accessible for students any time they are physically absent from school to include direct instruction, grading, attendance, and accountability.

ACADEMIC EXPERIENCE

Teaching and Learning Online

- Online learning readiness:
  - Pick a location in your home dedicated to learning
  - Use a learning posture (sitting up)
  - Quiet space (without tv, pets, or siblings)
  - Headset for concentration if needed
  - Dress code is AL casual day

- Remote learning will include both direct teacher instruction and independent student work, with a combination of virtual meetings, interactive class sessions, and pre-recorded videos.

- All students will need to complete daily assignments in each subject/course. Elementary students may need help from a family member or caregiver to complete their work. Each student will need a different amount of time to do their daily coursework.

- If you have chosen 100% online instruction for your child and the school is currently providing in-person instruction, students enrolled in 100% online learning will not be able to attend in person activities or events during the school day.

- Parents will receive regular communication from teachers via email, and parents may schedule meetings with teachers and service providers as needed. We will have virtual parent-teacher conferences twice a year.

- Consistent with in-person learning, teachers of students in 100% online instruction will assess students throughout the trimester and will utilize the established grading procedures. As in the past, students will receive a grade card each trimester.

- The school has streamlined the naming of online classrooms and processes to find recordings and to log in to live classes in order to provide more consistency across grades and buildings and ease the engagement of students and families.

ACADEMIC EXPERIENCE

Grading

- In all instructional models, students will be expected to complete in-class and at-home assignments that will be graded by the teacher and recorded in TYLER, AL's new student information system.

- Teachers will prepare frequent formative assessments and provide feedback to students in order to increase learning and inform differentiated instruction based on student needs. Summative assessments, or end of unit tests, will also be used to gage progress.

- Report cards will be sent home to families at the end of each trimester.

Learning Schedule

Daily Schedule

Students' online schedule will be different from the Spring and Summer model. To be consistent and provide a seamless transition between online and onsite learning, the day will be very similar to a regular school day, but with shorter class times and increased number of breaks. It will include all the core subjects and support classes to provide children with balanced instruction. Each student will need a computer device to do the school work. Contact IT at rgoudiaby@academielafayette.org if you need equipment (Chromebook & hotspot).

Musketeer Time

We are adding a fun 30-minute engagement period at the beginning of the day, "Musketeer time", where teachers will focus on relationship buildings and the socio-emotional learning of their students. During that time, the daily learning objectives and the upcoming events and assignments will be reviewed.

LOGISTICS

Breakfast and Lunch

- Students will eat in the classroom, following CDC guidelines.
- Meals will be distributed at the classroom door by an adult wearing gloves and a face mask.
- Breakfast sacks will be available for students to eat in the classroom.
- If we are able to continue the use of the fruit cart, fruit will be brought to the classroom by our food services staff for students who need it.
- Desks will be disinfected before and after meals.
- Students will wash their hands prior to eating.
- School breakfast and lunch will be pre-packaged or individually wrapped, still following DESE nutritional guidelines.
- Meal trash will be disposed of safely so that students only handle their own trash.
- Meal substitutions and seating accommodations will be made for students with food allergies/intolerances, based on medical forms on file with the nurse.
- Meals may be sent from home. However, some ingredients may be restricted to minimize the risk for students with severe food allergies. Your student's teacher will notify you if this is the case.
- Students will be charged for their meal based on their free, reduced, or full pay status, utilizing the same process as in previous school years.

LOGISTICS

Student and Family Support

Académie Lafayette will continue to provide strategies to accommodate the needs of staff, students, and families at high risk such as the need for basic support (food, shelter, access to resources), mental health support, equitable access to technology, and learning resources.

- We recognize family choice. Families who desire the 100% online scenario will need to declare this option by August 5, 2020, so that staff can plan for attendance in both in-person and remote learning scenarios. Choosing this option means the following: Student(s) will remain engaged in Remote Learning until winter break.

- We will assist with student meals. We are exploring options to provide meal service for remote learning students, which may include drive-through pick up for free, reduced or full pay students.

- The PTSO will continue to request donations of groceries, PPE, school supplies and basic necessities for families who qualify, regardless of the learning scenario a family may choose. If your family is in need, please contact your building social worker/counselor: Cherry: Sheila Baskin (sbaskin@academielafayette.org), Oak: Adam Nachum (anachum@academielafayette.org) Armour: Liz Seely (lseely@academielafayette.org)

- Social workers and counselors will work with teachers to incorporate relationship building and social emotional learning into their lessons, screen students coming back to school for physical emotional needs, and offer online counseling sessions when needed.

Arrival and Dismissal

- Multiple entrances and exits will be utilized during arrival and dismissal to maximize social distancing.

- Specific building routines and procedures will be communicated to parents directly from their child's campus.

LOGISTICS

Building Visitors

During the first 30 days of in-person schooling, we will utilize the following building visitor procedures: (These procedures will be re-evaluated every 30 days for potential adjustments). Building volunteers and visitors not deemed essential will not be allowed to visit classrooms or come for school lunch until further notice.

- Any parent/guardian needing to drop-off medication for a child will follow the regular protocol to obtain the medical documentation from a physician, then will need to call the school nurse prior to delivering the medication to the school. Once an appointment has been made, the parent can come to the school to deliver the medication, following the health protocol for the exchange as specified by the nurse.

- If a parent/guardian needs to pick-up their child during the school day, the parent needs to call the school office and wait in their vehicle just outside the school. A staff member will escort the child to the parent vehicle.

- If a parent/guardian brings a child to school after the school day has already begun, please call the school office and a staff member will come outside to meet your child and bring them in the building.

- Small in-person meetings among adults will be allowed only as long as attendees wear face coverings and physical distancing is maintained. Virtual meetings are strongly preferred when feasible.

- Students that forget their lunch will be asked to take a school lunch. Students that forget homework or project will need to turn it in the following day. Students that forget their PE uniform will not be able to participate in PE that day.

Technology

Chromebooks will be issued to 100% online-only students on an as needed basis. Every student will need a computer device to be able to do the school work. If you have a need regarding internet access or any technology related questions, please contact Roger Goudiaby at rgoudiaby@academielafayette.org.

LOGISTICS

Cleaning and Disinfecting Protocols

- Custodial staff will continue daily cleaning of all areas throughout the buildings with increased and frequent attention to high touch and high traffic areas.
- Teachers and staff will be responsible for disinfecting high touch surfaces in their individual spaces as often as directed by the nurses.
- Evening custodial staff will disinfect all common spaces, offices and classrooms nightly.
- CDC and local health department recommendations will direct our deep cleaning routines after a student or staff member is diagnosed with COVID-19.

Transportation

- Buses will be disinfected before each morning and afternoon route.
- Students and bus drivers will always wear masks over the nose and mouth at all times while on the bus.
- Students should load the bus back to front.
- Students will be seated as far apart as possible on assigned seats. However, students in the same family will sit together.
- Windows should be opened (weather permitting) to allow for air flow.
- Hand hygiene upon bus entry.
- Transportation changes should be made by contacting Carlos McClain, cmcclain@academielafayette.org.

Sources

CDC, CMH, Missouri State guidelines, KCHD, DESE guidelines, NASN guidelines.

SOCIAL DISTANCING

In the Classroom

- Classrooms will be arranged with students at their own desk, facing the same direction. Whenever possible, students will be given a minimum of a 3 foot radius around each student, which grants 6 feet between all students.

- Each student will have their own supplies, not to be shared with any other student. Students will keep their backpack, coat, lunchbox, and any other person items at their desk to minimize their potential contact with other students.

- Due to increased risk of viral spread during aerobic activities, contact sports, singing, and playing woodwind-type instruments, Gym and Music class will be held outside when weather allows with each child having a minimum of a 6 foot radius of space, granting 12 feet between each student. If it is not possible to hold class outside, alternate class activities that will not increase risk of viral transmission will be chosen.

- Support classes will “push in” to each homeroom class in order to reduce the number of students in the hallways throughout the day. In the event Special Education, Speech, and/or Social Work must to do “pull-out” interactions with students, those visits must have an attendance record including students first and last names and teachers, date and time.

Recess

Students must wash their hands before and after recess. Recess will be held outside of the classroom whenever weather permits. Recess will be strictly scheduled to avoid mixing of grade levels. Homeroom classes should be kept apart during recess in order to remain within the assigned cohorts. Teachers should stay at least 6 feet away from each other while monitoring recess.

Signage

Signage will be posted throughout the building to remind students and staff of the need to socially distance.

SOCIAL DISTANCING

Indoor Airflow

Windows will be open (weather permitting) as much as possible and classroom doors will remain closed as much as possible. The use of windowless spaces will be discouraged. If a windowless space must be used, a portable air cleaner with HEPA filtration is recommended.

Health Room

The Health room will be used for first aid and medication distribution. In order to reduce congestion in the Health Room and decrease risk of disease transmission, teachers will be asked to address the following issues in the classroom:

- basic first aid including small cuts and scrapes
- dispensing lip balm and cough drops as appropriate
- minor stomach or headaches
- ensuring adequate food and water intake

Students who are ill with flu-like symptoms will be evaluated and treated in the designated isolation room. If a student needs to be evaluated by the nurse, the teacher will call the nurse to describe why the student is being sent in order for the child to be evaluated in the appropriate space.

STUDENT WELLNESS

Social-Emotional Wellness

The emotional and mental health of our students, staff and families is important. To that end, our committee has been working since the summer to prepare for a happy, healthy start to in person learning.

Before School Starts

Required training for staff included youth suicide awareness, trauma social-emotional learning, and bullying (especially cyber-bullying). Our school social worker and counselors are available to families to assess needs and provide support.

After re-opening

- Classroom social-emotional support: trained teachers and “Musketeer Time” included during the online and in-person school day to develop rapport and provide for an emotionally safe learning environment. Character classes taught by our social worker and counselors include age appropriate topics such as coping skills, citizenship, online safety, and bullying.

- Other emotional-behavioral support on an as needed basis include individual counseling and therapy sessions, family counseling/therapy sessions, mental health referrals to families.

- Student behavioral process: Académie Lafayette uses PBIS (Positive Behavior Intervention Support) as our school-wide system for shaping school culture. It is a research-based program built on principles of proactively and positively identifying, teaching and rewarding expected behaviors. Teachers will spend the first few days in person teaching and practicing PBIS expectations- i.e. wearing masks, arrival/dismissal, walking in halls, bathroom breaks, etc. Teachers will continue to use procedures to triage with students who are needing emotional/behavioral support.

STUDENT WELLNESS

Support to Struggling Students

Additional support will be provided in the following ways:

- Intervention for students with attendance concerns
- Individual counseling sessions
- Family consultation with social worker
- CARE team referral
- Musketeer Time is a time slot during each school day when teachers and counselors will provide social-emotional support to students as a whole class (includes character classes and assemblies)
- Home visits will be offered to students who are struggling academically, emotionally or with attendance

Additional support services will be available to families on an “as needed” basis.These services can be found on the counseling website.

Need Help?

For assistance with food, clothing, medicine, insecurity, shelter, financial struggles, health concerns, or concerns about student re-entering school, please contact:

- Oak: Adam Nachum, anachum@academielafayette.org
- Cherry: Sheila Baskin, sbaskin@academielafayette.org
- Armour: Liz Seely, lseely@academielafayette.org

ARMOUR BUILDING PLAN

From the Principal

We appreciate the partnership of our parents during this challenging time and look forward to welcoming students safely back to the building. This plan includes basic information on reopening at the Armour campus. For further questions, please contact the school at (816) 800-8771.

School Operations & Logistics

We are altering our indoor classroom and common spaces and reconfiguring our processes to ensure six feet of physical distance between all persons in our school facilities as a planning framework. Desks and furniture have been removed or rearranged to accommodate the six-foot physical distancing requirement.

School hours:

- New student hours: 8:15 am - 3:15 pm
- Doors open at 8:00 am. Students will report directly to their classrooms and be supervised by their homeroom teachers, to protect cohorts and limit gathering of students.

Arrival

- Classes start at 8:15 am.
- Bus riders enter through the Warwick door.
- Car riders and walkers enter through the parking lot door. Parents should remain in vehicles.
- Students will be visually screened for signs of illness upon building/classroom entry.
- Students will go to their locker at their designated homeroom time.

ARMOUR BUILDING PLAN

Dismissal

To keep students and staff separated and safe we will be using different exits and staggered times for dismissal.

Dismissal process:

- Bus riders will be dismissed from the classroom first.
- Walkers will be dismissed from the classroom 5 minutes later.
- Car riders will be escorted to the gym and cafeteria to be dismissed individually via the library ramp to the parking lot 5 minutes later.
- Parents picking-up by car will enter on the Warwick side and exit on the McGee side.
- Parents should remain in their vehicle when picking up.

Lockers

Students will use lockers as backpack and coat storage. No books should be stored inside.

Guidelines:

- 3 locker distance at all times when using one's locker.
- No locks allowed.
- Lockers will be labeled and color-coded by homeroom for identification. Students are not to remove those tags.

ARMOUR BUILDING PLAN

Student Attendance and Engagement

It is important that students attend school regularly whether online or in person. Attendance will be taken during all phases of reopening. The school will continue to communicate with families via phone calls and written correspondence when there is an attendance concern.

Online Instruction

All students will be using Google classroom to access online instruction. Teachers use a dedicated Google Meet link during phase one of online learning, and on days when students are learning remotely during phases two and three. Students must access their online classes using their individual school email addresses @academielafayette.org.

Parent/family access to Google Classroom: Parents are encouraged to periodically log in to their student's Google classroom accounts to see what work is required. To sign up for automatic weekly or daily guardian summaries of your child's assignments and lessons please contact your child's teacher.

On-site Instruction (Hybrid - Phase 2)

Families who have selected online learning for the 1st semester will continue with 100% online learning, even when the school moves to Phase 2 (in person hybrid learning).

Hybrid Phase 2 daily hours at the Armour Campus:

- Doors open at 8:00 am
- School hours: 8:15 am to 3:15 pm

Under a hybrid learning scenario, all students attend school two days a week in person and three days a week online. Parents received an email with their child's hybrid group assignment.

When the school moves to phase 3 (4 day in-person instruction), further scheduling details will be communicated.

ARMOUR BUILDING PLAN

Assessment and Grading

Teachers will continue to use the IB grading system. Our students will be assessed both formally and informally throughout the trimester, and end of trimester common assessments will be given at all grade levels. Grades will be recorded and communicated via Tyler, our new student information management system.

The school will also continue regular standardized assessments (NWEA and MAP) as required.

Supporting Student Learning

Please contact Dr. Patty Smith (psmith@academielafayette.org) for Special Education and Section 504 plans.

Uniforms

Students will be expected to wear their school uniforms on in-person learning days.

Technology

If families have technology needs, please see the school's distance learning page on the website for information about chromebooks or internet access.

OAK BUILDING PLAN

From the Principal

We appreciate the partnership of our parents during this challenging time and look forward to welcoming students safely back to the building. This plan includes basic information on reopening at the Oak campus. For further questions, please contact the school at (816) 361-7735.

School Operations & Logistics

We are altering our indoor classroom and common spaces and reconfiguring our processes to ensure six feet of physical distance between all persons in our school facilities as a planning framework. Desks and furniture have been removed or rearranged to accommodate the six-foot physical distancing requirement.

School hours:

- New student hours: 8:00 am - 3:00 pm.
- Doors open at 7:45 am. Students will report directly to their classrooms and be supervised by their homeroom teachers, to protect cohorts and limit gathering of students.

Arrival

- Students may arrive between 7:45 am and 8:00 am.

- Classes start at 8:00 am. Entrances B, C, and D will be open from 7:45 am to 8:05 am. After 8:05 a.m. students must enter from the main entrance (A). Monitors will stay at their entrances and be responsible for securing their assigned doors at 8:06 am.

- If siblings use different entrances, older siblings are asked to drop off their younger siblings at their entrances before entering school.

- In order to provide for social distancing and to limit gatherings in hallways and congestion at the main entrance, students will come into school in the morning using the entrance closest to their homeroom.

OAK BUILDING PLAN

Entrances

Entrance A: Main door

- Kindergarten: M. Jones, Mme Léry-Petito
- 3rd grade: M. Sockmack, Mme Delahaye, Mme Kurti
- 5th grade: Mme Delerue, Mme O'Flaherty, M. Gueye

Entrance B: Playground entrance

- All bus riders

Entrance C: Southwest patio door

- Kindergarten: Mme Mailloux, Mme Mazari, Mme Coulibaly
- 2nd grade: Mme Charles, M. Fontcha
- 4th grade: Mme Hanriot

Entrance D: Northwest patio door

- 1st grade: Mme Lyons, Mme Shum, Mme Defosse, M. Gatera, Mme Gatera
- 2nd grade: M. Kabura
- 4th grade: M. Méjean, Mme Rowan
- 5th grade: Mme Sifadjam

Late Arrivals

Between 8:00 and 8:20 am, Mme Werner will meet late students at their car. Please pull up to the main entrance. Students must wait in their car until signaled to exit the vehicle. Be prepared to provide your child's name, grade level, name of teacher, and reason for late arrival.

After 8:20, parents will park and walk students to the main entrance door and ring the buzzer. In order to keep everyone safe, we ask that this year parents do not come into the building with their students when students are dropped off late. Please walk them to the door and communicate with Mme Peeler the reason for late arrival and the homeroom teacher through the buzzer.

OAK BUILDING PLAN

Kindergarten Parents

In a normal school year, we allow parents to walk their Kindergarten children into their classrooms the first week of school. Because of our increased need for safety, we will not be able to allow parents to come into the school. However, our social worker Mr. Adam Nachum will be on hand to assist our younger students in the morning.

Dismissal

To keep students and staff separated and safe we will be using different exits and staggered times for dismissal.

Dismissal process:

- All students are dismissed from their homeroom.
- Siblings stay in their assigned classroom and meet their siblings at their assigned exit.
- Bus riders will be dismissed first starting at 2:55 pm and exit through the playground.
- Car riders (exit A) and parent walk-ups (exit C) will stay in their homeroom until their name and number appears on the Smartboard. When it does, they will go directly to their exit.
- Permission-to-walks/bike riders will be sent to exit D (NW patio door) by family number, starting at 3:00 pm.
- Oak non-homeroom staff members will be assigned to each exit and to hallways to assist students and ensure social distancing.

After-School Care

At this time, Académie Lafayette will not be offering onsite after school care. If you need assistance locating childcare, please email Mr. Adam Nachum at anachum@academielafayette.org.

OAK BUILDING PLAN

Student Attendance and Engagement

It is important that students attend school regularly whether online or in person. Attendance will be taken during all phases of reopening. The school will continue to communicate with families via phone calls and written correspondence when there is an attendance concern.

Online Instruction

Google Classroom:

- In grades 2-5, students will be using Google classroom to access online instruction. Teachers use a dedicated Google Meet link during phase one of online learning, and on days when students are learning remotely during phases two and three. Students must access their online classes using their individual school email addresses @academielafayette.org.
- Parent/family access to Google Classroom: Parents are encouraged to periodically log in to their student's Google classroom accounts to see what work is required. To sign up for automatic weekly or daily guardian summaries of your child's assignments and lessons please contact your child's teacher.

K-1 Websites:

In Kindergarten and 1st grade, students and their parents will access instruction and teachers pages through the Kindergarten and 1st grade Google Sites during online learning.

- 1st grade website
- Kindergarten website

During online learning, teachers teach small groups of students using a recurring Google Meet Link. During online learning live instruction will happen in 20-minutes blocks, no more than 90 minutes a day, in order to minimize the amount of time students are required to be on a screen. Additional independent work and pre-recorded lessons are available for students on the Kindergarten and 1st grade websites.

Office hours: during online learning, teachers are available to students for questions and reinforcement every afternoon for a 40-minute period. The time of office hours varies and is announced on the Google Classroom or included in the teacher pages of the K-1 websites.

OAK BUILDING PLAN

On-site Instruction (Hybrid - Phase 2)

Families who have selected online learning for the 1st semester will continue with 100% online learning, even when the school moves to Phase 2 (in person hybrid learning).

Hybrid Phase 2 daily hours at the Oak Campus:

- Doors open at 7:45 am
- School hours: 8:00 am to 3:00 pm

Under a hybrid learning scenario, all students attend school two days a week in person and three days a week online. For example:

- Group A attends in person Mondays and Tuesdays, and receives online instruction Wednesdays, Thursdays and Fridays.
- Group B receives live online instruction Mondays, Tuesdays and Wednesdays, and attends in person Thursdays and Fridays.
- All students receive online instruction on Wednesdays, which allows for deep cleaning of the building between groups.

Parents have received an email from the school with the hybrid group (day) assignments. Details about class schedules will be shared by homeroom teachers at a later date. Online class schedules during phase 2 will be different from the online schedules during phase 1. The new online schedule for your child's online days will be communicated by your child's homeroom teacher at a later date.

Grades K-1: The homeroom teacher will teach in person and online students separately. When students are learning online, the homeroom teacher will continue to meet with them for live lessons.

Grades 2-5: Online students will be learning synchronously (at the same time) with their in-person peers during scheduled class times. Homeroom teachers will send a detailed schedule directly to parents. In-person students will have regular English and support classes. Online students will have access to recorded lessons/activities from their support teachers.

When the school moves to phase 3 (4 day in-person instruction), further scheduling details will be communicated.

OAK BUILDING PLAN

Assessment and Grading

K-5 teachers will continue to use the standards-based grading system. Our students will be assessed both formally and informally throughout the trimester, and end of trimester common assessments will be given at all grade levels. Grades will be recorded and communicated via Tyler, our new student information management system.

The school will also continue regular standardized assessments (NWEA and MAP) as required.

Supporting Student Learning

The school also continues to offer Title 1 and Special Education services. For more information contact Keith Christensen (kchristensen@academielafayette.org) for Title 1 or Dr. Patty Smith (psmith@academielafayette.org) for Special Education and Section 504 plans.

Uniforms

Students will be expected to wear their school uniforms on in-person learning days.

Technology

If families have technology needs, please see the school's distance learning page on the website for information about chromebooks or internet access.

CHERRY BUILDING PLAN

From the Principal

We appreciate the partnership of our parents during this challenging time and look forward to welcoming students safely back to the building. This plan includes basic information on reopening at the Cherry campus. For further questions, please contact the school at (816) 888-7400.

School Operations & Logistics

We are altering our indoor classroom and common spaces and reconfiguring our processes to ensure six feet of physical distance between all persons in our school facilities as a planning framework. Desks and furniture have been removed or rearranged to accommodate the six-foot physical distancing requirement.

School hours:

- New student hours: 8:30 am - 3:30 pm
- Doors open at 8:15 am.

Arrival

- K&1 students arrive through Kenwood door, 2-4 arrive through the front door. This applies to both bus riders and car riders.
- Parents should remain in the car. Staff will supervise students from the car to the building doors.
- All adults and students in the outdoor and indoor arrival spaces should wear a mask over the nose and mouth.
- Sack breakfasts are available at each door. The teacher will send a list of students taking school meals to office staff.
- Hand hygiene should occur at the building entry or classroom entry.
- Students will be visually screened for signs of illness upon building/classroom entry.

CHERRY BUILDING PLAN

Kindergarten Parents

In a normal school year, we allow parents to walk their Kindergarten children into their classrooms the first week of school. Because of our increased need for safety, we will not be able to allow parents to come into the school. However, our counselor Mme Sheila Baskin will be on hand to assist our younger students in the morning.

Dismissal

To keep students and staff separated and safe we will be using different exits and staggered times for dismissal.

Dismissal process:

- Dismissal will begin at 3:30 pm.
- Bus riders are dismissed first.
- Car riders are dismissed from the classrooms after buses depart.
- Car riders will load into cars on the Kenwood side of the school.
- Indoor car rider line students are spaced 6 feet apart as they prepare to exit the building.

Late Arrivals/Early Dismissal

Parents will park and walk students to the main entrance door and ring the buzzer. In order to keep everyone safe, we ask that this year parents do not come into the building with their students when students are dropped off late. Please walk them to the door and communicate with Mme LaGrece the reason for late arrival and the homeroom teacher through the buzzer.

After-School Care

At this time, Académie Lafayette will not be offering onsite after school care. If you need assistance locating childcare, please email Mme Sheila Baskin at sbaskin@academielafayette.org.

CHERRY BUILDING PLAN

Student Attendance and Engagement

It is important that students attend school regularly whether online or in person. Attendance will be taken during all phases of reopening. The school will continue to communicate with families via phone calls and written correspondence when there is an attendance concern.

Online Instruction

Google Classroom:

- In grades 2-5, students will be using Google classroom to access online instruction. Teachers use a dedicated Google Meet link during phase one of online learning, and on days when students are learning remotely during phases two and three. Students must access their online classes using their individual school email addresses @academielafayette.org.
- Parent/family access to Google Classroom: Parents are encouraged to periodically log in to their student's Google classroom accounts to see what work is required. To sign up for automatic weekly or daily guardian summaries of your child's assignments and lessons please contact your child's teacher.

K-1 Websites:

In Kindergarten and 1st grade, students and their parents will access instruction and teachers pages through the Kindergarten and 1st grade Google Sites during online learning.

- 1st grade website
- Kindergarten website

During online learning, teachers teach small groups of students using a recurring Google Meet Link. During online learning live instruction will happen in 20-minutes blocks, no more than 90 minutes a day, in order to minimize the amount of time students are required to be on a screen. Additional independent work and pre-recorded lessons are available for students on the Kindergarten and 1st grade websites.

Office hours: during online learning, teachers are available to students for questions and reinforcement every afternoon for a 40-minute period. The time of office hours varies and is announced on the Google Classroom or included in the teacher pages of the K-1 websites.

CHERRY BUILDING PLAN

On-site Instruction (Hybrid - Phase 2)

Families who have selected online learning for the 1st semester will continue with 100% online learning, even when the school moves to Phase 2 (in person hybrid learning).

Hybrid Phase 2 daily hours at the Cherry Campus:

- Doors open at 8:15 am
- School hours: 8:30 am to 3:30 pm

Under a hybrid learning scenario, all students attend school two days a week in person and three days a week online. For example:

- Group A attends in person Mondays and Tuesdays, and receives online instruction Wednesdays, Thursdays and Fridays.
- Group B receives live online instruction Mondays, Tuesdays and Wednesdays, and attends in person Thursdays and Fridays.
- All students receive online instruction on Wednesdays, which allows for deep cleaning of the building between groups.

Parents have received an email from the school with the hybrid group (day) assignments. Details about class schedules will be shared by homeroom teachers at a later date. Online class schedules during phase 2 will be different from the online schedules during phase 1. The new online schedule for your child's online days will be communicated by your child's homeroom teacher at a later date.

Grades K-1: The homeroom teacher will teach in person and online students separately. When students are learning online, the homeroom teacher will continue to meet with them for live lessons.

Grades 2-4: Online students will be learning synchronously (at the same time) with their in-person peers during scheduled class times. Homeroom teachers will send a detailed schedule directly to parents. In-person students will have regular English and support classes. Online students will have access to recorded lessons/activities from their support teachers.

When the school moves to phase 3 (4 day in-person instruction), further scheduling details will be communicated.

CHERRY BUILDING PLAN

Assessment and Grading

K-4 teachers will continue to use the standards-based grading system. Our students will be assessed both formally and informally throughout the trimester, and end of trimester common assessments will be given at all grade levels. Grades will be recorded and communicated via Tyler, our new student information management system.

The school will also continue regular standardized assessments (NWEA and MAP) as required.

Supporting Student Learning

The school also continues to offer Title 1 and Special Education services. For more information contact Keith Christensen (kchristensen@academielafayette.org) for Title 1 or Dr. Patty Smith (psmith@academielafayette.org) for Special Education and Section 504 plans.

Uniforms

Students will be expected to wear their school uniforms on in-person learning days.

Technology

If families have technology needs, please see the school's distance learning page on the website for information about chromebooks or internet access.

Supplies

What to bring for day 1 of in-person learning:

- For parents who purchased the school kits in the spring/summer, please send those with your child.
- The school will have additional basic supplies for families who need them.
- Ask your teacher for more details about needed supplies and recess needs.
- Please send 2 face masks and a water bottle, labeled with your child's name.