

Académie Lafayette
Board of Directors Meeting
November 9, 2020

MINUTES

Board Members Present:

Jon Otto, President
Michael, Bland, Vice President
Marvin Lyman
Harriet Plowman
Kelly Baker
Beth McCarthy
Tanja Heinen
Dr. Gwen Poss
Michele Markham
Dr. Carla Mebane

Board Absent:

Renee Schloss

Staff Present:

Elimane Mbengue, Head of School
Jacque Lane
Dr. Maritza Paul
Heather Royce
Jean Claude Diatta
Robyn King
Carlos McClain

Guest

Dana Cutler, Legal Counsel

Approval of Agenda

Jon Otto, President, asked for a motion to approve the agenda as presented.

Motion

Marvin Lyman moved to accept the agenda. Kelly Baker seconded. Board **VOTED** to approve.

Approval of Board Minutes

Jon Otto, President, asked for approval of the October board minutes and the minutes from the October Special Call Meeting.

Motion

Marvin Lyman moved to accept the October board minutes and minutes from the October Special Call Meeting. Beth McCarthy seconded. Board **VOTED** to approve.

Stakeholder Comments

No requests made to speak.

PTO Update – Alonda Lona

Nov. 19 – breakfast and lunch being provided to teachers.
New spirit wear with new logo available.

Head of School Report – Elimane Mbengue

- 9th grade hybrid classes are going well.
- Breakdown of K-1 Hybrid attendance for each campus presented.
- Building readiness update presented providing details of cleaning guidelines followed by staff and custodians.
- Update on transportation provided.
- Food service update.
- AL COVID-19 Dashboard presented and explanation provided.
- Academic Program information: Parent/Teacher Conferences successfully completed, NWEA test administered in Oct. no test given in Dec; teacher training continues in Tyler (student information system); Diversity, equity and inclusion training will be held on PD day.
- UCM will conduct an Academic Accountability review.
- Instructional Technology update provided – chromebooks received, NWEA test completed with students testing remotely; ongoing tech support for staff/teachers & students.
- ALIHS – all aspects going well.
 - In-person back to school classes started successfully.
 - Facility renovation completed.
 - ALIHS academic program update.

Diversity Committee (diversity, equity & inclusion) – Kelly Baker

- Parent series update – going well. Next parent series scheduled on Mon., Nov. 16.
- Reviewing the PTO policies for DEI.
- Plans to discuss how we as a school are facilitating discussion in the classrooms regarding race.
- DCSC 2021 Annual Conference convening.
- Discussion held regarding adding new members to committee.
- Discussed potential equity aspect of the Social Contract for a Healthy Community.

Finance Report – Jacque Lane, Business Manager

- Accounts Payable for October – Jacque Lane gave a detailed update of expenditures for the month. She indicated that there were numerous expenses for HS CSP grant. Other repairs and purchases also explained.
- Report and analysis of budget and receivables provided with reference made to enrollment, per pupil basic formula, basic formula revenue and effects on budget due to attrition.
- Pay per WADA discussed.
- Monthly Revenue & Expense Analysis presented. Discussion followed.
- Expense summary forecast as of Sept. data presented: On budget – forecast of under budgeted expenses and over budget expenses discussed.

- Oct. accounts payable. Jon Otto asked for a motion to approve the October accounts payables as presented.

Motion

Harriet Plowman moved to approve the October accounts payable report as presented. Gwen Poss seconded. Board **VOTED** to approve.

- Year-end cash forecast presented with explanations being provided.
- Annual Audit is being finalized.
- Update on grants.
- PPP Forgiveness info given.

Admissions Report – Robyn King

- Photo of billboard presented and Board members were informed of the locations for billboard (x2). Also, a digital board will be in place. Suggestion made to put a banner or permanent sign on outside of Armour building.
- Robyn gave a view of the upcoming virtual tour, enrollment and open house videos she had put together as part of the Show me KC schools virtual school fair.
- Pre-K open seats - 2
- Oak K open seats - 6
- Cherry K open seats – 1

Development Committee Report – Michelle Markham

- October Recap as follows:
 - Annual Raffle
 - Development Dir. position
 - Generations Day
 - Annual Fund Appeal
 - Grant
- November Calendar
 - Development Dir. interviews scheduled

- Annual Appeal
- Giving Tuesday
- Quarterly Updates for Website
- Continued database and donor cultivation continuing

Governance Committee Report – Beth McCarthy

- Update on Board Retreat agenda and actions taken provided.
- Board training activities discussed.
- Parent-elect position upcoming. The process to be used in filling parent-elect position discussed in terms of who will be involved, i.e., Counsel d’Ecole, parents, etc.
- Board terms discussed at length.

President’s Report – Jon Otto

- Report sent to board members by Jon Otto regarding legislative updates.
- MCPSA asked for parents/charter schools to send letters to legislators via MPCSA and AL sent numerous letters to Jefferson City.

Adjournment.

With no further business, Jon Otto, President, adjourned the meeting at 8:00 p.m.