

**Academie Lafayette  
Board of Director's Meeting  
January 11, 2021**

**MINUTES**

**Board Members Present:**

Jon Otto, President  
Michael Bland, Vice President  
Beth McCarthy  
Michele Markham  
Harriet Plowman  
Marvin Lyman  
Gwen Poss  
Kelly Baker  
Renee Schloss  
Tanja Heinen

**Staff Present:**

Elimane Mbengue, Head of School  
Dr. Maritza Paul  
Heather Royce  
Jacque Lane  
JC Ditta  
Dorothee Werner  
Carlos McClain

**Guests:**

Dana Cutler

**Call to Order**

Jon Otto, President, called the meeting to order Jan.11, 2021, at 6:37 p.m.

**Approval of Agenda**

Jon Otto, President, asked for approval of the agenda as presented.

***Motion***

Marvin Lyman moved to approve. Kelly Baker seconded. Board **VOTED** to approve.

**Approval of December Minutes**

Jon Otto requested approval of minutes with the following amendments:

- Roll call votes be added to the December minutes.
- Correction made to attendance roster - Gwen Poss was absent from December meeting.

### **Motion**

Marvin Lyman moved to approve the December minutes with the amendments being made. Harriet Plowman seconded. Board **VOTED** to approve.

### **PTO Report**

No update

### **Head of School Report – Elimane Mbengue**

- IB Coordinator Report
  - School visit – virtual visit January, 2021.
  - Submit report on plan for authorization May 2021.
  - Verification visit – January, 2022 (courses being solidified, bell schedule for 9-12 hours ensured to be met, teacher training schedule reviewed, collaboration plan for teachers put in place and review and update policies)
  - DP authorization (for 2022-2023 school year) finalized Spring 2022
  - Start Diploma Program August, 2022.
  - Virtual visit with IB Consultant Dan Wartick.
  - Teacher training will start summer of 2021.
- COVID-19 School Reentry
  - Committee met Jan. 11<sup>th</sup>, to assess the situation.
  - High school will be online until Jan. 15<sup>th</sup> and will return on Jan. 19<sup>th</sup> in person.
  - High school staff and students are tested on a weekly basis.
  - No cases in the school.
  - The gating criteria reviewed.
  - COVID-19 research on reopening school is looked at and many studies showed that the cases in school transmissions is very rare if the mitigation measures are met.
  - Importance of bringing kids back to school discussed.
  - KSBE recommends bringing all K-5 students back in person.
  - Data about reopened public schools in the KCMO area reviewed.
  - Specifics of AL immersion program reviewed and discussed.
  - Update on staffing.
  - Staggering openings discussed.
  - Supporting at-risk students: academic and socio-emotional needs.
  - Discussed tentative dates for reentry of all grade levels. Staggered openings being considered.....decision to be made in coming weeks. Communication to go out on Tuesday, Jan. 12, 2021.
  - Renewed EFMLA
- Academic Program
  - Hiring: contacted previous candidates from last year and started process for 2021-22 school year.
  - 1<sup>st</sup> semester ends Jan. 15<sup>th</sup>
  - Conseil d’Ecole met in December and started review of 2021-22 school calendar.

- Parent elect board member being discussed.
- Online teaching resumed on Jan. 5<sup>th</sup>
- PD for teachers on Jan. 4<sup>th</sup>, with topic “Culturally Relevant Teaching” being covered.
- Explanation of how diverse learners are being educated provided.
- Technology update reported.

#### **Admissions and Outreach Update – Robyn King**

- Open seats discussed.
- Withdrawals and enrollments discussed.
- Online Open House – Feb. 20<sup>th</sup> 10-12 p.m.
- Online AL Lottery Feb. 25<sup>th</sup>.
- Lottery made public on March 1<sup>st</sup>.
- Pre-K Fair – Feb. 10<sup>th</sup>.
- Update on current applications provided including demographics of applicants

#### **Finance Committee Report – Jacque Lane**

Accounts payable for December presented and explanations provided in detail. Jon asked for approval.

#### **Motion**

Harriet Plowman moved to approve December accounts payables. Michael Bland seconded. Board **VOTED** to approve.

- November payment per WADA provided and discussed.
- December per pupil payments presented.
- Monthly revenue and expenses analysis presented.
- Forecast through November projections presented and discussed.
- Expense summary outlined.
- Final summary of revenues.
- Year-end cash forecast presented.

#### **Development Committee Report – Michele Markham**

- Development Dir. position interviews completed and being finalized.
- Annual Fund info update.
- PR Campaign exploration with MCPSA.
- Database analysis and updates from year-end appeal discussed.
- Generations Day update.
- Musketeer March planning in progress.
- Spring appeal program in progress.
- EIP Planning in progress.

#### **Diversity Committee Report – Kelly Baker**

- Met in November and discussed adding members.
- Meeting scheduled for Wed., Jan. 13, 2021.
- 2021 goals being set.

**Governance Committee Report – Beth McCarthy**

- Draft resolutions sent to board.
- Board training requirements discussed.
- Training to be completed on child abuse.
- Recruiting for parent-elect position.
- Recruiting additional board members and areas of expertise needed was discussed.

**President’s Report – Jon Otto**

- MCPSA & Legislative update provided.
- School funding discussed.
- COVID vaccine policy has been sent by MCPSA.

**Adjournment**

With no further business, Jon Otto, President, adjourned the meeting at 8:00 p.m.