

**Académie Lafayette**  
**Board of Director's Meeting**  
**April 12, 2021**

**Board Present:**

Jon Otto, President  
Michael Bland, Vice President  
Beth McCarthy  
Harriet Plowman  
Tanya Heinen  
Michele Markham  
Kelly Baker  
Gwen Poss

**Board Absent:**

Marvin Lyman

**Staff Present:**

Elimane Mbengue, Head of School  
Dr. Maritza Paul, HS Principal  
Heather Royce, Principal  
Jacque Lane  
Robyn King  
Carlos McClain

**Guests:**

Dana Cutler

**Call to Order**

Meeting called to order at 6:30 p.m. by Jon Otto, President.

**Approval of Agenda**

Jon Otto, President, amended order of agenda items.

Approval of agenda as amended.

**Motion**

Beth McCarthy moved to approve the agenda as amended. Harriet Plowman seconded. Board **VOTED** to approve.

**Approval of March Minutes**

Jon Otto, President, asked for approval of March minutes as presented. Michele Markham moved to approve the March minutes. Tanya Henien seconded. Board **VOTED** to approve.

### **PTO Report – Alonda Lona**

- Meeting scheduled for April 13, 2021, to review 2021-22 school year plans.
- No EIP planned for this year.

### **Development Committee – Michele Markham**

- Introduction of new Development Director, Celia Laptak.
- Planned and evaluated a strategic plan that identifies needs of school.
- Practices for development plan being implemented .
- New grant opportunities being reviewed.
- Information regarding vote in favor of charter school presented.
- Reminded that contributions are being accepted for Annual Fund.

### **Governance Committee Report – Beth**

- Discussed summer board retreat
- Search for potential board members continues.

### **Diversity Committee – Kelly Baker**

- Diversity Committee Parent Series was held last week and Kelly Baker elaborated on the films and discussions held.
- Welcomed new members to the Belongingness Committee.
- Sub Task Force Committee members are working on events in conjunction with the PTO.
- Belongingness Committee has been started.

### **President's Report – Jon otto**

- MCPSA Update – funding bill needing voter support.
- No new business.

### **Head of School Report – Elimane Mbengue**

- School reopening update provided and discussed.
  - Staff vaccinations continuing.
  - Picnic tables/benches being purchased for outdoor lunch at all campuses

### **Admissions/Enrollment Update – Robyn King**

- School Demographics: Admissions/Outreach data presented.
  - Enrollment down (due to pandemic) .
  - Discussion held regarding admissions and demographic breakdown.
  - Pre-K open house April 21<sup>st</sup>
  - 1<sup>st</sup> graduating AL pre-K class TBA
- 
- Tyler Pulse Dashboard presented and discussion followed.
  - Four 9<sup>th</sup> graders attended an all-day model of United Nations Conference organized by Johnson County Community College. There they represented Denmark and presented opening speeches, position papers and received an honorable mention.

- MAP testing begins on April 26.
- NWEA began on April 5<sup>th</sup>
- MAP testing for on-line students being organized for Wednesdays.
- Projected summer school attendance discussed.
- Pandemic learning gap is being addressed:
  - Targeted students were invited to attend school 4 days.
  - Academic support will be provided by hiring additional para-professionals.
  - Summer school will be partly focused on academics.
  - Identify struggling students to develop personal growth plan.
- “Good Morning Lafayette” production presented (Journalism class).
- Thank you to:
  - Gianna Procopio and Kathy Morkert for ELL testing; Jean Pasqualini for HS journalism; Marilyn Hynes coaching Model UN Team; Robyn King for great job with recruitment and enrollment; Alexis Cook, Alexis Russell and Kristen Carlson our nurses; Alix Lasker for technology support (website, surveys, Facebook, etc.)
- Educator Effectiveness
  - Hiring for 2021-22 K-10 is on-going.
  - Working with Amity and French Embassy for recruitment of interns and seeking host families.
  - Will continue working with Teach for America in hiring teachers.
  - Technology plan is on-going.
  - Chromebooks are being distributed for 1on 1 with students.
  - Jon Otto thanked teachers and staff for commitment and dedication during the past year.

#### **Leadership Committee – Michael Bland**

- Succession plan presented (newly written as part of leadership goals) to be used if necessary for replacement of head of school position. Brief discussion followed.
- Leadership Committee working with Diversity Committee to development goals for diversity, equity and inclusion for staff and board members presented

#### **Finance Committee – Jacque Lane**

- Finance Committee reviewed accounts payable and explanations provided in meeting.
- Details regarding account payables presented.

#### **Approval of Accounts Payable**

##### ***Motion***

Harriet Plowman moved to approve accounts payable for March. Michele Markham seconded. Board **VOTED** to approve.

Finance Report continued with the following items presented in detail with explanations provided.

- Enrollment budget presented and explanation provided.

- Basic formula and Prop C discussed.
- ADA discussed.
- Per pupil budget and basic formula budget presented and explained.
- Revenue to budget presented.
- Expense report presented with explanations.
- Finance projection with actuals discussed.
- Finance report updates provided regarding projected expenses. Building repairs, food service, summer school, attendance and enrollment presented with explanations.
- AL Preliminary Budget for 2021-2022 presented and discussed at length. Budget included Board fiduciary responsibilities; facts about AL in comparison to other public school districts with regards to funding discussed.
- COVID-19 impact on AL revenue presented with detail to include known and unknown revenues.
- American Rescue Plan H.R. 1319 definition provided.
- Esser II and Esser III discussed.
- Preliminary budget for 2021-2022 presented and discussed. Additional discussion with details continued.
- AL's funding sources presented.
- Basic formula development process explained.
- WADA calculation process and purpose discussed.
- Historical enrollment and WADA discussed.
- Summer school discussion held.
- Breakdown of fundraising, grants and additional funding presented.
- Snapshot of non-salary expenses given.
- Budget summary page explained.
- Expenses by category presented.
- Recap of debt service provided.
- Key Takeaways given – Preliminary Budget.
- Recommendations for Final budget presented.

With no further business Jon Otto, President, asked for a motion to go into closed session to discuss H.R. issues.

**Roll call vote taken:**

Jon Otto	Yes
Michael Bland	Yes
Beth McCarthy	Yes
Harriet Plowman	Yes
Tanya Heinen	Yes
Michele Markham	Yes
Kelly Baker	Yes
Gwen Poss	Yes

The open meeting adjourned at 8:00 p.m.