

**AL SAFE
RETURN TO IN-
PERSON
INSTRUCTION
AND
CONTINUITY OF
SERVICES PLAN**

2021-2022



**Académie
Lafayette**

EST. 1999



HEAD OF SCHOOL STATEMENT

Dear AL Community,

I would like to thank the teams and individuals that collaborated on this district reopening plan, including staff, parents, students, covid-19 committee, Board of Education, our Board of Directors, school leaders, Missouri Charter Public School Association, Children's Mercy Hospital, and local health authorities.

While we are currently planning on being back 5 days a week in person, it is important to note that circumstances can, and likely will, change. Consequently, this plan is fluid and will change and adapt to respond to new information as it becomes available. To access our most recent reopening plan and frequently asked questions document, please visit the Académie Lafayette website (www.academielifayette.org).

I thank you for your continued support of our school and this reopening plan.



ELIMANE MBENGUE

Head of School

TABLE OF CONTENTS

04

Health Guidelines

- Daily at home screenings
- Illness at school
- Suspected or confirmed cases
- Visual case guide
- Mask usage
- Hand hygiene
- Asthma care in the school setting
- Bathroom and water breaks
- Health references

14

Logistics

- Breakfast and lunch
- Student and family support
- Arrival and dismissal
- Building visitors
- Technology
- Cleaning protocols
- Transportation
- Sources

10

Academic Experience

- Overview
- Our models
- Kindergarten & 1st grade
- IEP/504/ELL students
- Teaching and learning
- Grading

21

Building Plans

- Physical distancing
- Student wellness
- Armour plan
- Oak plan
- Cherry plan



HEALTH GUIDELINES

At Home Daily Screenings Before School

Symptoms of COVID-19 include, but are not limited to:

Fever or chills, cough, nasal congestion or runny nose, new loss of taste or smell, sore throat, shortness of breath or difficulty breathing, diarrhea, nausea or vomiting, stomachache, tiredness, headache, muscle or body aches not explainable by a pre existing medical condition(s).

- Families are responsible for screening their children for any above symptoms of COVID-19 as well as any other communicable disease prior to going to school each morning.
- If your child has any of the above symptoms, you should keep your child home and contact their primary care provider as soon as possible for further guidance. Anyone awaiting the results of a COVID test should not return to school until they have received those results.
- If your child exhibits even mild illness, they must stay home. Sending a child to school to see if they can “make it through the day” (for example with Tylenol or Ibuprofen in their system), must, without exception, end immediately. This is for the health and safety of our community.

HEALTH GUIDELINES

Illness at School

In this pandemic, it is essential that ALL illnesses be reported to the school nurse.

- Armour: contact Kristen Carlson, kcarlson@academielafayette.org, (816) 800-8771
- Oak: contact Alexis Cook, acook@academielafayette.org, (816) 371-7735
- Cherry: contact Megan Whisenant, mwhisenant@academielafayette.org, (816) 888-7400

The CDC uses 100.4 °F in their fever guidelines for COVID-19, however Académie Lafayette's medical policy has always used a temperature threshold of 99.6°F for exclusion from school, this policy will continue for school use.

If any student or staff member is found to be ill during the school day they will be sent home immediately. Students with a temperature of 99.6 °F or greater and/or have symptoms of communicable diseases, including COVID-19, will wait for their parent's arrival in an isolation room with a mask on.

It is of utmost importance that parents provide Académie Lafayette with working phone numbers for parents, guardians, and others who are on the emergency contact list. If a student is being sent home from school, they must be picked up within one hour.

Because of the wide range of symptoms being exhibited in cases of COVID-19, anyone sent home with a temperature of 99.6°F or greater must remain out of school or work until they are fever free and symptom free, without the use of fever-reducing medications for at least 24 hours prior to returning, and any other symptoms are improving.



Académie Lafayette uses a temperature threshold of 99.6°F for exclusion from school.

HEALTH GUIDELINES

Suspected or Confirmed Case

- Student/staff member diagnosed with COVID-19 must remain isolated at home for a minimum of 5 days and be fever and symptom-free for at least 24 hours prior to returning to school, whichever is longer. They must have a negative antigen test to return. This test must be taken at a doctor's office, pharmacy, or at your child's campus. If you want your child to test at school, you must contact your campus nurse to make that appointment. If the day 5 test is positive, the student/staff must remain isolated for the full 10-day period.
- Students with symptoms should not attend school.
- If a student or staff member is sent home with COVID-like symptoms, they should follow our return-to-school protocol. This offers three options to return to school:
 1. A negative PCR (non-rapid) COVID test
 2. A note with an alternate diagnosis from your physician
 3. Remain out of school for at least 10 days from symptom onset

In all instances, the symptomatic individual must be free of fever, vomiting, and diarrhea without the use of medication for at least 24h and have improving symptoms prior to returning to school.

- Return to school for children with an alternate diagnosis is at the discretion of their healthcare provider and/or the school nurse.
- Students that return from isolation must wear a mask at all times until day 10. Those students will take break and lunches in a separate area. If you feel your student is unable to abide by these masking requirements, they should stay home for the full 10 days.
- The health department will be notified of COVID-19 cases and may offer guidance on closure of classes, buildings, or the district. Académie Lafayette reserves the right to close any class, building, or the district at any time in the interest of the health and safety of our community. The affected student or staff's cohort and any other potentially exposed individuals may be notified. Académie Lafayette may exclude the exposed groups from school for up to the full quarantine period of 10 days from the last known exposure.

HEALTH GUIDELINES



As of April 1st, 2022 the nurses will no longer do full-scale contact tracing when we are notified of a COVID diagnosis. We will continue to send classroom or cohort notifications when there has been an identified case of COVID in a specific setting (bus, Upper Room, class/cohort) so families are aware that they should watch for any signs and symptoms of COVID for their exposed child. Exceptions to this new practice may be made in the event of an outbreak.

Visual Case Guide

Person A

Diagnosed

- Must remain isolated at home for a minimum of 5 days from symptom onset, and be fever and symptom-free for at least 24 hours prior to returning to school, whichever is longer.
- Return to school is permissible when the student has a negative antigen test taken at a doctor's office, pharmacy, or at your child's campus. If you want your child to test at school, you must contact your campus nurse to make that appointment.
- If the day 5 test is positive, the student/staff must remain isolated for the full 10-day period.

Person B

In contact with person A

- Unvaccinated close contacts will be given the option to quarantine for 5 days if they obtain a PCR test on day 5 or later and submit the results to their campus nurse. If unable to arrange for a PCR test, contact the campus nurse for other arrangements. If the family chooses not to test, the student will be required to quarantine for 10 days. In all cases we require close monitoring of symptoms and good masking practices, including at recess, for 10 days from contact.
- Fully vaccinated persons will be exempt from quarantine. People with a positive covid-19 diagnosis within the last 90 days are exempt from quarantine.
- If become symptomatic, should be evaluated for COVID-19.

Person C

In contact with person B

- Unless person B has or develops symptoms of COVID-19, person C is not subject to quarantine.



[Click here](#) for the CDC definition of a close contact.

HEALTH GUIDELINES

Mask Usage

Académie Lafayette encourages but does not require all students and staff to wear a mask while indoors. We will revert back to required masking based on the following criteria: COVID infection rate, absenteeism rate, after a school break, and a few other situations. [Please click here](#) to read the full masking protocol. An exception will be made if the student has a note sent directly from their primary care provider's office explaining that wearing a mask is harmful to the student's overall health.

Students that return from isolation must wear a mask at all times until day 10. Those students will take break and lunches in a separate area. If you feel your student is unable to abide by these masking requirements, they should stay home for the full 10 days.

To be prepared for times when masking is required, families will be responsible for providing well-fitting daily masks for their students. All masks must have at least 2 layers and may not have an exhalation valve. Students are encouraged to bring at least 3 masks each day. [Masks must cover the nose and mouth at all times](#). Visibly dirty/damaged masks should be changed.

Visit limitations: all visitors, substitutes, and volunteers are required to wear a mask that covers both their nose and mouth at all times in the building. Reasons for visiting are strictly limited and outlined later in this document.

The CDC does specifically warn against the use of masks with exhalation valves, thus these types of masks will not be permitted for use at Académie Lafayette. Gaiter masks are not acceptable at school.

Asthma Care in the School Setting

Nebulizer treatments carry a very high risk of disease transmission. If a student needs nebulizer treatments, they must stay home until their asthma can be controlled with inhaler-use only.

Hand Hygiene

Students will wash or sanitize their hands several times a day, with particular attention paid to washing using soap and water before and after eating, after recess, after using the restroom, and any time visibly soiled. Sanitizer is appropriate for periodic use during the school day when soap and water is not readily available. Hand sanitizer may be used after blowing one's nose, coughing, sneezing, or touching high touch surfaces.

HEALTH GUIDELINES

Respiratory Etiquette

Students and staff are asked to cough in their elbow and cover their sneeze with a tissue.

Bathroom and Water Breaks

The number of students in each bathroom at the same time will be reduced. Classes will take scheduled bathroom and water breaks.

As we are monitoring student interactions and social distancing, we will be limiting the number of times students are allowed to leave the classroom for any reason outside of group trips to the restroom, water bottle filling station, or recess.

Please discuss with your student the importance of using the restroom only during scheduled break times. Staff will monitor students to make sure they adequately wash their hands after bathroom use.

Staff and Student Vaccinations

Académie Lafayette encourages its staff, teachers, and students eligible to get the COVID-19 vaccine. For more information, please contact your campus nurse.

If your child is vaccinated, please submit a copy of their vaccination card to the nurse showing both doses as soon as possible. If your child has gotten their booster shot, feel free to use the same survey to update their records.

Disability Accommodations

Accommodations for children with disabilities with respect to the health and safety policies will be provided as needed or dictated by an Individualized Education Plan/504.

Health References



The full Académie Lafayette Health Policy can be found [here](#).

ACADEMIC EXPERIENCE

Overview

The school's pandemic response is a fluid situation that may require movement in any direction between learning models as the public health crisis evolves.

A full-time remote learning option was offered to students in August 2021; sign-ups are now closed. We recognize that families may need a choice between in-person and remote learning for a variety of reasons, such as the level of health risk, concerns about exposure, concerns about the mitigation strategies, etc.

Families that have opted for in-person instruction at the beginning of the year may not switch back to online learning. Only students in quarantine or isolation will be provided online instruction.

Our Models

- 5 days in person: all students come to school daily during their chosen session(s). This may change based on the current situation in Kansas City.
- 100% online: Learning occurs only online with live or recorded classes and off-screen projects. For quarantined/isolated students, or students that signed up at the beginning of the year.



Quarantine/Isolation: We will work with families to help those students required by their physician, the school, or the Health Department to quarantine so they can continue learning at home. K-5 students will remain with their homeroom teacher, and that teacher will utilize Google Classroom to post content and assignments and will check in “live” regularly with quarantining students at a designated time. Middle school and high school students will keep their regular schedule and use Google Classroom Meet links to attend their classes virtually starting the day after they are sent home.

ACADEMIC EXPERIENCE

Regarding Cohorts

- Stable groups of students will be maintained by homeroom as much as possible with school routines established to minimize the intermingling of different student groups and protect safety.
- Large groups will be limited, and routines will be staggered so that smaller groups can rotate through school day activities.
- Clear routines for entering and exiting classrooms, walking in common spaces and entering/exiting the building will be established.

Teaching and Learning in Person

- Students and staff are expected to follow [the mask protocols](#) when attending in-person learning. Masks are required on the bus.
- Students should bring their own supplies.
- Field trips provide a meaningful student experience. Students will go on field trips with their assigned cohorts, which may include pairing classes together within the same grade level.
- A remote learning platform will be provided and accessible for students in the event that the class must quarantine/isolate at home.

ACADEMIC EXPERIENCE

Teaching and Learning Online

- Online learning readiness:
 - Pick a location in your home dedicated to learning
 - Use a learning posture (sitting up)
 - Quiet space (without tv, pets, or siblings)
 - Headset for concentration if needed
 - Dress code is AL casual day
- Remote learning can include both direct teacher instruction and independent student work, with a combination of virtual meetings, interactive class sessions, and pre-recorded videos.
- All students will need to complete daily assignments in each subject/course. Elementary students may need help from a family member or caregiver to complete their work. Each student will need a different amount of time to do their daily coursework.
- If you have chosen 100% online instruction for your child and the school is currently providing in-person instruction, students enrolled in 100% online learning will not be able to attend in person activities or events during the school day.
- Parents will receive regular communication from teachers via email, and parents may schedule meetings with teachers and service providers as needed. We will have virtual parent-teacher conferences twice a year.
- Consistent with in-person learning, teachers of students in 100% online instruction will assess students throughout the semester and will utilize the established grading procedures. As in the past, students will receive a grade card each semester.
- The school has streamlined the naming of online classrooms and processes to find recordings and to log in to live classes in order to provide more consistency across grades and buildings and ease the engagement of students and families.

ACADEMIC EXPERIENCE

Grading

- In all instructional models, students will be expected to complete in-class and at-home assignments that will be graded by the teacher and recorded in TYLER, AL's new student information system.
- Teachers will prepare frequent formative assessments and provide feedback to students in order to increase learning and inform differentiated instruction based on student needs. Summative assessments, or end of unit tests, will also be used to gage progress.
- Report cards will be sent home to families at the end of each semester.

IEP / 504 / ELL Students

- Families of students with Individual Education Plans (IEPs) will work with your child's case manager and the rest of the IEP team to determine whether full remote learning is the best fit for your child's needs. IEPs will be amended as necessary to support your child.
- Students receiving English Language Learner (EL) services will discuss learning options with their ELL teacher if interested in remote learning.
- Meetings among adults regarding these programs will be conducted virtually when possible. If face-to-face meetings are necessary, face coverings will be required and physical distancing protocols will be followed.

Discipline & Health Policies

Académie Lafayette will continue to enforce its approved discipline and health policies. These policies are designed to reduce the potential for out of classroom instances that may negatively impact a student's ability to participate in classroom activities.

LOGISTICS

Breakfast and Lunch

- Students may continue to eat in the classroom. Alternate eating arrangements may be arranged by the teacher.
- Breakfast sacks will be available for students to eat in the classroom.
- If we are able to continue the use of the fruit cart, fruit will be brought to the classroom by our food services staff for students who need it.
- Desks will be cleaned before and after meals.
- Students will wash their hands prior to eating.
- School breakfast and lunch will be individually served, still following DESE nutritional guidelines.
- Meal substitutions and seating accommodations will be made for students with food allergies/intolerances, based on medical forms on file with the nurse.
- Meals may be sent from home. However, some ingredients may be restricted to minimize the risk for students with severe food allergies. Your student's teacher will notify you if this is the case.
- Meals are currently free for all students regardless of family income.
- Students that return from isolation must wear a mask at all times until day 10. Those students will take break and lunches in a separate area. If you feel your student is unable to abide by these masking requirements, they should stay home for the full 10 days.

Technology



If you have a need regarding internet access or any technology related questions, please contact the IT department at itdepartment@academielafayette.org.

LOGISTICS

Student and Family Support

Académie Lafayette will continue to provide strategies to accommodate the needs of staff, students, and families at high risk such as the need for basic support (food, shelter, access to resources), mental health support, equitable access to technology, and learning resources.

- We recognize family choice. Families who desired the 100% online scenario declared so by August 2, 2021, so that staff could plan for attendance in both in-person and remote learning scenarios.
- All student meals are free for the 21-22 school year.
- If your family is in need of groceries, school supplies, or basic necessities, please contact your building social worker/counselor: Cherry: Sheila Baskin (sbaskin@academielafayette.org), Oak: Adam Nachum (anachum@academielafayette.org)
Armour: Liz Seely (lseely@academielafayette.org)
- Social workers and counselors will work with teachers to incorporate relationship building and social emotional learning into their lessons, screen students coming back to school for physical emotional needs, and offer online counseling sessions when needed.

LOGISTICS

Arrival and Dismissal

- Multiple entrances and exits will be utilized during arrival and dismissal to maximize social distancing.
- Specific building routines and procedures have been communicated to parents directly from their child's campus.
- School hours:
 1. Armour: doors open at 7:30, classes start at 8 am and dismiss at 3:30. All students must be picked up by 3:45 pm.
 2. Cherry and Oak: doors open at 8:00, classes start at 8:15 am and dismiss at 3:45 pm. All students must be picked up by 4 pm.

Building Visitors

Any parent/guardian needing to drop-off medication for a child will follow the regular protocol to obtain the medical documentation from a physician, then will need to call the school nurse prior to delivering the medication to the school. After, the parent can come to the school to deliver the medication, following the health protocol for the exchange as specified by the nurse.

If a parent/guardian brings a child to school after the school day has already begun, please call the school office and a staff member will come outside to meet your child and bring them in the building.

Small in-person meetings among adults will be allowed only as long as attendees wear face coverings and physical distancing is maintained. Virtual meetings are strongly preferred when feasible.

We now allow fully vaccinated parents or grandparents to once again volunteer in person. Interested parties must fill out [this survey](#). The nurses will verify the information submitted. Teachers will only be provided the names and contact information of parents/guardians who have completed the survey. When a volunteer opportunity arises, teachers will contact those people on the provided list to inquire about their availability. Volunteers must wear a properly fitting mask covering their nose and mouth the entire time they are in the building.

LOGISTICS

Cleaning and Disinfecting Protocols

- Custodial staff will continue daily cleaning of all areas throughout the buildings with increased and frequent attention to high touch and high traffic areas.
- Teachers and staff will be responsible for disinfecting high touch surfaces in their individual spaces.
- Evening custodial staff will disinfect all common spaces, offices and classrooms nightly.

Transportation

- Buses will be disinfected before each morning and afternoon route.
- Students and bus drivers will always wear masks over the nose and mouth at all times while on the bus.
- Students should load the bus back to front.
- Students will be seated as far apart as possible on assigned seats. However, variations may occur depending on routes and busses.
- Windows should be opened (weather permitting) to allow for air flow.
- Transportation changes should be made by contacting Carlos McClain, cmclain@academielafayette.org.

Sources

[CDC](#), [CMH](#), [Missouri State guidelines](#), [KCHD](#), [DESE guidelines](#), [NASN guidelines](#).

PHYSICAL DISTANCING

In the Classroom

- Classrooms will be arranged with students in assigned seats.
- We now allow small group work and cluster seating in the classrooms. These new seating allowances create small cohorts within the classroom.
- Kindergarten may have daily nap times. One mat is assigned to each student, is labeled with the student's name, and is cleaned before and after use. Mats are spaced as far as possible from one another throughout the classroom with students laying in a head-to-toe manner. Masks will not be worn during nap time.

Recess

- Students must wash their hands before and after recess. Recess will be held outside of the classroom whenever weather permits.
- Students are encouraged but not required to wear masks at recess. If we suspect in-class transmission we reserve the right to require masking during recess for 14 days.

Signage

Signage will be posted throughout the building to remind students and staff of the need to socially distance.

Indoor Airflow

Windows will be open (weather permitting) as much as possible and classroom doors will remain closed as much as possible. The use of windowless spaces will be discouraged. If a windowless space must be occupied, a school-issued portable air cleaner with HEPA filtration may be used.

STUDENT WELLNESS

Health Room

The Health room will be used for first aid and medication distribution. In order to reduce congestion in the Health Room and decrease risk of disease transmission, teachers will be asked to address the following issues in the classroom:

- basic first aid including small cuts and scrapes
- dispensing lip balm and cough drops as appropriate
- minor stomach or headaches
- ensuring adequate food and water intake

Students who are ill with flu or covid-like symptoms will be sent home and wait for to be picked up in the designated isolation room.

Social-Emotional Support

- Teachers work to develop rapport and provide for an emotionally safe learning environment.
- Character classes taught by our social worker and counselors include age appropriate topics such as coping skills, citizenship, online safety, and bullying.
- Other emotional-behavioral support on an as needed basis include individual counseling and therapy sessions, family counseling/therapy sessions, mental health referrals to families.
- Student behavioral process: Académie Lafayette uses PBIS (Positive Behavior Intervention Support) as our school-wide system for shaping school culture. It is a research-based program built on principles of proactively and positively identifying, teaching and rewarding expected behaviors. Teachers spent the first few days in person teaching and practicing PBIS expectations- i.e. wearing masks, arrival/dismissal, walking in halls, bathroom breaks, etc. Teachers will continue to use procedures to triage with students who are needing emotional/behavioral support.

STUDENT WELLNESS

Support to Struggling Students

Additional support will be provided in the following ways:

- Intervention for students with attendance concerns
- Individual counseling sessions
- Family consultation with social worker
- CARE team referral
- Home visits will be offered to students who are struggling academically, emotionally or with attendance

Additional support services will be available to families on an “as needed” basis. These services can be found on the [counseling website](#).

Need Help?

For assistance with food, clothing, medicine, insecurity, shelter, financial struggles, health concerns, or concerns about student re-entering school, please contact:

- Oak: Adam Nachum, anachum@academielafayette.org
- Cherry: Sheila Baskin, sbaskin@academielafayette.org
- Armour: Liz Seely, lseely@academielafayette.org

ARMOUR BUILDING PLAN

Contact Information

Please contact the school at (816) 800-8771 if you have questions about the school reopening plan.

School Operations & Logistics

We have altered our indoor classroom and common spaces and reconfigured our processes to ensure social distancing in our school facilities as a planning framework. Desks and furniture have been removed or rearranged to accommodate the physical distancing recommendations.

School hours:

- Student hours: 8:00 am - 3:30 pm
- Doors open at 7:30 am for walkers and car riders. Those students must go to the cafeteria until 7:45 am. After 7:45 am, all students will report directly to their classrooms and be supervised by their homeroom teachers, to protect cohorts and limit gathering of students.

Arrival

- Classes start at 8:00 am. The building opens at 7:30 am for walkers and car riders.
- Bus riders enter through the Warwick door.
- Car riders and walkers enter through the parking lot door. Parents should remain in vehicles.
- Students will be visually screened for signs of illness upon building/classroom entry.
- Students will go to their locker at their designated homeroom time.

ARMOUR BUILDING PLAN

Dismissal

To keep students and staff separated and safe we will be using different exits and staggered times for dismissal.

Dismissal process:

- Dismissal starts at 3:30 pm.
- Bus riders will be dismissed from the classroom first.
- Walkers will be dismissed from the classroom 5 minutes later.
- Car riders will stay in their cohort room until their number is called.
- Parents picking-up by car will enter on the McGee side and exit on the Warwick side.
- Parents should remain in their vehicle when picking up.

Lockers

Guidelines:

- 3 locker distance at all times when using one's locker.
- Lockers will be labeled and color-coded by homeroom for identification. Students are not to remove those tags.

ARMOUR BUILDING PLAN

Student Attendance and Engagement

It is important that students attend school regularly whether online or in person. Attendance will be taken daily. The school will continue to communicate with families via phone calls and written correspondence when there is an attendance concern.

Assessment and Grading

Teachers will continue to use the IB grading system. Our students will be assessed both formally and informally throughout the trimester, and end of trimester common assessments will be given at all grade levels. Grades will be recorded and communicated via Tyler, our new student information management system.

The school will also continue regular standardized assessments (NWEA and MAP) as required.

Supporting Student Learning

Please contact Dr. Patty Smith (psmith@academielafayette.org) for Special Education and Section 504 plans.

Uniforms

Students will be expected to wear their school uniforms on in-person learning days.

Technology

If families have technology needs, please see the [school's distance learning page on the website](#) for information about chromebooks or internet access.

OAK BUILDING PLAN

Contact Information

Please contact the school at (816) 361-7735 if you have questions about the school reopening plan.

School Operations & Logistics

We have altered our indoor classroom and common spaces and reconfigured our processes to ensure social distancing in our school facilities as a planning framework. Desks and furniture have been removed or rearranged to accommodate the physical distancing recommendations.

School hours:

- Student hours: 8:15 am - 3:45 pm.
- Doors open at 8:00 am. Students will report directly to their classrooms and be supervised by their homeroom teachers, to protect cohorts and limit gathering of students.

Arrival

In order to implement physical distancing inside the building, students will use three different doors to enter the building between 8:00 and 8:15 am.

- Entrance A (main entrance) - all Kindergarten, first and second grade students
- Entrance C (Southwest patio door) - All 3rd, 4th and 5th grade students
- Entrance B (Playground door) - All K-5 students who arrive on the bus

After 8:15 am: Please walk your child to the main entrance: door A and ring the buzzer, Mme Peeler will help you.

OAK BUILDING PLAN

Kindergarten Parents

Only the first day of school (8/18/21), parents of kindergarteners and new students can walk their child to their classrooms.

Dismissal

To keep students and staff separated and safe we will be using different exits and staggered times for dismissal.

Dismissal process:

- All students are dismissed from their homeroom starting at 3:45 pm.
- Siblings stay in their assigned classroom and meet their siblings at their assigned exit.
- Bus riders will be dismissed first starting at 3:40 pm and exit through the playground.
- Car riders (exit A, main door) and parent walk-ups (exit C, SW patio doors) will stay in their homeroom until their name and number appears on the Smartboard. When it does, they will go directly to their exit.
- Permission-to-walks/bike riders will be sent to exit B (playground) by family number, starting at 3:45 pm.
- Oak non-homeroom staff members will be assigned to each exit and to hallways to assist students and ensure social distancing.

After-School Care

Upper Room is providing after-school care. Parents can sign up on [their website](#).

OAK BUILDING PLAN

Student Attendance and Engagement

It is important that students attend school regularly whether online or in person. Attendance will be taken daily. The school will continue to communicate with families via phone calls and written correspondence when there is an attendance concern.

Assessment and Grading

K-5 teachers will continue to use the standards-based grading system. Our students will be assessed both formally and informally throughout the trimester, and end of trimester common assessments will be given at all grade levels. Grades will be recorded and communicated via Tyler, our new student information management system.

The school will also continue regular standardized assessments (NWEA and MAP) as required.

Supporting Student Learning

The school also continues to offer Title 1 and Special Education services. For more information contact Keith Christensen (kchristensen@academielafayette.org) for Title 1 or Dr. Patty Smith (psmith@academielafayette.org) for Special Education and Section 504 plans.

Uniforms

Students will be expected to wear their school uniforms on in-person learning days.

Technology

If families have technology needs, please see the [school's distance learning page on the website](#) for information about chromebooks or internet access.

CHERRY BUILDING PLAN

Contact Information

Please contact the school at (816) 888-7400 if you have questions about the school reopening plan.

School Operations & Logistics

We are altering our indoor classroom and common spaces and reconfiguring our processes to ensure social distancing in our school facilities as a planning framework. Desks and furniture have been removed or rearranged to accommodate the physical distancing recommendations.

School hours:

- Student hours: 8:15 am - 3:45 pm.
- Doors open at 8:00 am. Students will report directly to their classrooms and be supervised by their homeroom teachers, to protect cohorts and limit gathering of students.

Arrival

- Doors open on Cherry and Kenwood at 8:00 am. Breakfast will be available at each entrance for students to take and eat in the classroom. Classes begin at 8:15 am. Any student who arrives after 8:15 am will need to be accompanied by a parent to the front door on Cherry to check in.
- Curbside is for drop-off only. Do not park. If your child needs more time exiting the vehicle- please park in the church parking lot on Kenwood and walk them across the street.
- On the first day, we will have plenty of extra staff to assist students to find their classrooms. But, if your kindergartener or new student needs a little extra help- parents are welcome to walk their child to the classroom door.
- Students will be visually screened for signs of illness upon building/classroom entry.

CHERRY BUILDING PLAN

Kindergarten Parents

Only the first day of school (8/18), parents of kindergarteners and new students can walk their child to their classrooms.

Dismissal

To keep students and staff separated and safe we will be using different exits and staggered times for dismissal.

Dismissal process:

- School ends at 3:45 pm.
- Bus riders will be dismissed first for buses to depart from Kenwood.
- The K-3 car rider line forms on Kenwood behind the buses. Please be sure to have your yellow car rider sign displayed in the passenger side window. If you need a car rider sign please call the front office and arrange to pick it up.
- 4th and 5th grade car riders (and siblings) will continue to utilize the church parking lot for dismissal. Parents should enter and exit via Armour.
- Walkers will be dismissed out the front door on Cherry. Please show your yellow number.
- Upper room students will be escorted to the cafeteria. Parents picking up from the Upper Room should use the cafeteria door in the alley on the south side of the building.

Late Arrivals/Early Dismissal

Parents will park and walk students to the main entrance door and ring the buzzer. In order to keep everyone safe, we ask that this year parents do not come into the building with their students when students are dropped off late. Please walk them to the door and communicate with the front desk the reason for late arrival and the homeroom teacher through the buzzer.

After-School Care

Upper Room is providing after-school care. Parents can sign up on [their website](#).

CHERRY BUILDING PLAN

Student Attendance and Engagement

It is important that students attend school regularly whether online or in person. Attendance will be taken daily. The school will continue to communicate with families via phone calls and written correspondence when there is an attendance concern.

Assessment and Grading

K-5 teachers will continue to use the standards-based grading system. Our students will be assessed both formally and informally throughout the trimester, and end of trimester common assessments will be given at all grade levels. Grades will be recorded and communicated via Tyler, our new student information management system.

The school will also continue regular standardized assessments (NWEA and MAP) as required.

Supporting Student Learning

The school also continues to offer Title 1 and Special Education services. For more information contact Keith Christensen (kchristensen@academielafayette.org) for Title 1 or Dr. Patty Smith (psmith@academielafayette.org) for Special Education and Section 504 plans.

Uniforms

Students will be expected to wear their school uniforms on in-person learning days.

Technology

If families have technology needs, please see the [school's distance learning page on the website](#) for information about chromebooks or internet access.